

**CITY COUNCIL MEETING
MINUTES – October 27, 2009**

Mayor Ken Nelson called the Council meeting to order at 7:30 p.m.

Pledge of Allegiance to the Flag: Mayor Nelson led the pledge

ROLL CALL:

Present: Pitzafarro, Lusk, Buske, Judd, Adams, D’Astice, Larsen

Absent:

Staff Members Present: City Manager Sarah Phillips, Finance Director Jim Egeberg, Public Works Director Fred Vogt, Assistant Community Development Director Jim Sylverne, Deputy Police Chief Dave Scanlan, Fire Chief Ron Stewart, City Attorney Jim Macholl, Assistant City Manager Barry Krumstok, Assistant City Engineer Jason Souden

Mayor Ken Nelson read the following statement:

MEMBERS OF THE AUDIENCE ARE REMINDED THAT THESE PROCEEDINGS ARE BEING VIDEO TAPED FOR CURRENT AND FUTURE BROADCAST OVER THE CITY’S CABLE TELEVISION CHANNEL.

MOTION TO APPROVE MINUTES:

Alderman Buske moved to approve the minutes of the October 13, 2009 Council Meeting and the October 20, 2009 Committee of the Whole Meeting; seconded by Alderman Lusk.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D’Astice, Larsen

Nays: 0

Absent:

Minutes Approved

MOTION TO DEVIATE:

Alderman Pitzafarro made a motion to deviate, seconded by Alderman Larsen.

Unanimous

- 1) Military Support Award Presentation - Kerry Abdullah**
- 2) Proclamation - U.S. Marine Corps Week - November 8-14, 2009**

MAYOR'S REPORT:

Reminder: The City's Official Halloween Trick-or-Treat hours are set for 3pm to 8 pm on Saturday, October 31st. Also, if your child collects a treat that you have concerns about, you can dispose of that item in the City's "Candy Disposal" container located at the front of City Hall.

Congratulations to the Rolling Meadows High School Football Team for making it to the State Playoffs this year. First round action will take place on Saturday, October 31st. The game begins at 7:00pm.

Reminder: Sunday, November 1st Daylight Savings Time Ends (fall back an hour).

City Hall will be closed on Wednesday, November 11th in recognition of Veteran's Day. Please remember and thank a veteran.

The City of Rolling Meadows invites you to join us for The Great American Smoke-Out on Thursday, November 19th from 4 to 7 pm here at City Hall. Come together with others in making a commitment for a healthier future! You do not have to be a smoker to participate. During this event, you can join a support group, listen to speakers, and pick up information on "How to Quit Smoking".

WARD REPORTS:

Ward 1 – Alderman Pitzferro:

None

Ward 2 – Alderman Lusk:

None

Ward 3 – Alderman Buske:

None

Ward 4 – Alderman Judd:

None

Ward 5 – Alderman Adams:

None

Ward 6 – Alderman D’Astice:

None

Ward 7 – Alderman Larsen:

None

MEETING OPEN TO THE PUBLIC FOR 20 MINUTES:

No one came forward.

Mayor Ken Nelson closed the floor.

PENDING:

A. Ordinance No. 09-34 - Approve Refunding Parameters Ordinance (2nd Reading)

Mayor Ken Nelson read the background on this Ordinance.

Alderman Lusk made a motion to accept the Ordinance, seconded by Alderman Buske.

Alderman Judd: What is the packet we received?

Mr. Egeberg: An update of the items regarding this Ordinance.

Alderman Judd: Is there anything in this that is not in the Ordinance?

Mr. Egeberg: No. The information is already in this week’s packet.

Alderman Pitzafarro: In the Council Action Summary it states that the interest rate on October 7th was 2.84% and increased to 3.2% on October 14th, decreasing our savings from \$219,000 to only \$21,000?

Mr. Egeberg: Correct. Today could be a different interest rate at 2.25% and save us \$300,000. We would not have been able to sell bonds on October 16th but on October 7th we could have because the market conditions were correct.

Mayor Nelson: Clarified that if we can’t get a 3% savings we do not redeem the bond.

Mr. Egeberg: Correct.

Alderman Buske: If we okay this, we are okaying Mr. Egeberg not having to come back to Council as long as it nets us 3%?

Mayor Nelson: Correct.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D'Astice, Larsen

Nays: none

Absent:

Ordinance Passed

B. Ordinance No. 09-35 - Amend Fair Housing Ordinance (2nd Reading)

Mayor Ken Nelson read the background on this Ordinance.

Alderman Lusk made a motion to accept the Ordinance, seconded by Alderman D'Astice.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D'Astice, Larsen

Nays: none

Absent:

Ordinance Passed

➤ **CONSENT: ORDINANCES FOR 1ST READING:**

C. Waive Fees - Rolling Meadows Park District - Reroofing Permit for Atrium and Ice Rink at 3900 Owl Drive

Alderman Larsen requested Item C be removed from the Consent Agenda.

➤ **NEW BUSINESS:**

Item C from Consent Agenda: Waive Fees - Rolling Meadows Park District - Reroofing Permit for Atrium and Ice Rink at 3900 Owl Drive

Alderman Pitzafarro made a motion to approve on first reading, seconded by Alderman Lusk.

Alderman Larsen: Why are we not waiving the entire fee?

Mayor Nelson: Typically we hold a portion in escrow for out of pocket costs. That can be waived at a later date.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D'Astice, Larsen

Nays: none

Absent:

Approved on First Reading

D. Motion to Approve Payment of Bills on Warrant 10-27-09

Alderman Lusk made a motion to approve Warrant, seconded by Alderman Buske.

Alderman Larsen: Emergency Family Assistance entries – How often do we get those charges?

Ms. Phillips: On average, 3 or 4 a month.

Alderman Pitzaferro: Tuition Reimbursement – Have we figured out what we are doing?

Mayor Nelson: No, we are still discussing.

Yeas: Pitzaferro, Lusk, Buske, Judd, Adams, D’Astice, Larsen

Nays: none

Absent:

Warrant Passed

E. Resolution No. 09-R-101 / Approve Change Order #2 - Plum Grove Road Sanitary Sewer Project

Mayor Ken Nelson read the background on this Resolution.

Alderman Lusk made a motion to accept the Resolution, seconded by Alderman D’Astice.

Alderman Buske: These are the laterals we chose to put in there?

Mr. Vogt: Partially. They also include the laterals that are part of the contract (4 of the 7 residents that agreed).

Alderman Larsen: We absorbed the cost of all the laterals?

Mr. Vogt: The schedule on Page 2 gives the cost per foot and that is what each of the addresses will get assessed.

Alderman Pitzaferro: Is this the area just south of Old Plum Grove Road?

Mr. Vogt: Yes, that is where the sewer main was extended to the 4 residences.

Yeas: Pitzaferro, Lusk, Buske, Judd, Adams, D’Astice, Larsen

Nays: none

Absent:

Resolution Passed

F. Resolution No. 09-R-102 / Accept Fire Station Grant

Mayor Ken Nelson read the background on this Resolution.

Alderman D' Astice made a motion to accept the Resolution, seconded by Alderman Larsen.

Alderman Pitzafarro: Can we give this money back without penalty?

Mayor Nelson: We have 3 years to spend it and can give it back with no penalty.

Alderman Pitzafarro: Read an email from a resident regarding the grant. The resident is questioning whether we need the 3rd fire station.

Mayor Nelson: Clarified that we would not need additional Staff for the 3rd station. He commented on a death that occurred because a neighboring station and Rolling Meadows could not get there fast enough.

Alderman Buske: He was on the Fire Commission during the discussion. This is basically going to be a jump station on the south end of Rolling Meadows.

Alderman D' Astice: Thanked Chief Stewart for getting this money. Without it we would not even have the option to discuss the 3rd station.

Ms. Phillips: Added that we are only 1 of 5 cities in Illinois to receive this grant.

Alderman Buske: The station was supposed to be added in 2008. We didn't have the money then. He agrees with Alderman D' Astice.

Alderman Judd: Is this restricted to the Algonquin address?

Chief Stewart: It may change the scope of the grant and possibly delay the process.

Alderman Judd: Does this just fund hard construction? What about furniture, etc?

Chief Stewart: The budget was very detailed. It included construction, design and interior furniture. We have enough equipment in our fleet to cover the station.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D' Astice, Larsen

Nays: none

Absent:

Resolution Passed

Mayor Ken Nelson introduced State Representatives Suzie Bassie and Paul Froelich and Joan Walker (wife of State Representative Paul Walker) who were instrumental in securing the funding for the next two items.

G. Resolution No. 09-R-103 / Approve Revised Agreement with IDOT for Golf/New Wilke - ERP Funding

Mayor Ken Nelson read the background on this Resolution.

Alderman Lusk made a motion to accept the Resolution, seconded by Alderman Pitzafarro.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D' Astice, Larsen

Nays: none

Absent:

Resolution Passed

H. Resolution No. 09-R-104 / Approve Engineering Contract for New Wilke Road - ERP Funding

Mayor Ken Nelson read the background on this Resolution.

Alderman Buske made a motion to accept the Resolution, seconded by Alderman Larsen.

Alderman Larsen: Are we the local agency?

Mayor Nelson: Correct.

Alderman Larsen: Our total out-of-pocket would be \$457,315?

Mr. Souden: For the entire project, including Golf Road.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D' Astice, Larsen

Nays: none

Absent:

Resolution Passed

I. Resolution No. 09-R-105 / Approve Purchase of Additional Road Salt

Mayor Ken Nelson read the background on this Resolution.

Alderman Lusk made a motion to accept the Resolution, seconded by Alderman Larsen.

Alderman Larsen: Believes there is a typo in the Council Action Summary. It reads 900 gallons at \$2 for a total of \$18,000.

Mr. Vogt: Yes it is a typo. It should read 9,000 gallons.

Alderman Larsen: How much was used last year?

Mr. Vogt: 4,000 gallons for half the year. It is used as needed.

Alderman Adams: How long has it been around? What kinds of studies have been done?

Mr. Vogt: We have been aware of the product for the last several years. It is more costly, but the benefit is that we use less salt.

Alderman Buske: Is this brine?

Mr. Vogt: Does not believe so.

Alderman D'Astice made a motion to open the floor for discussion, seconded by Alderman Pitzafarro.

Unanimous

Mr. Bill Suchecki: The technical name is Caliber M1000.

Alderman Buske: How much does a gallon cover?

Mr. Suchecki: We use 8 to 10 gallons on a ton of salt. We are pre-treating our salt and storing it so it will be ready when we need it.

Alderman Buske: This is not used every time?

Mr. Suchecki: We will use it when the storm warrants.

Alderman Pitzafarro made a motion to close the floor, seconded by Alderman Buske.

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D'Astice, Larsen

Nays: none

Absent:

Resolution Passed

DISCUSSION ITEMS:

1) Staff Traffic Advisory Report

- 1) Possible changes to parking restrictions around the High School to allow for resident parking. Recommendation is to consider on a street-by-street basis.
- 2) Request to consider left turn restriction from Fulle onto Jay. No further action is necessary at this time, but should look again in the spring.
- 3) Plum Grove Courts possible parking restrictions. Given the street widths, justification can be made to restrict parking to one side of the street, although there have been no formal reports of access problems. Currently, there are three streets in the neighborhood that have "one side of street" parking. At a minimum, action needs to be taken to either post parking restrictions already in the Code or, by Ordinance, remove them from the Code to reflect existing conditions.
- 4) Update on cul-de-sac parking restrictions. Mailed 191 surveys about 1 month ago and have received 52 responses. Results and responses will be presented at next Committee meeting.

Alderman Lusk: Is hearing from residents on Debra and Eleanor. They are concerned about limited parking should the restrictions take place.

Alderman Pitzferro: Has also received some concerns in his Ward as well.

Alderman Buske: Regarding Item 3; he does not want to remove the Ordinance from the Code.

Alderman Pitzferro: Regarding Item 3; will a survey be going out to residents?

Mr. Vogt: That will be discussed at the next Traffic Review Committee meeting.

- 5) Mid-block stop signs along Old Plum Grove Road. Recommended that we not put stop signs in.
- 6) Chicory Court parking. A resident reported difficulty in backing out of driveway due to no posted parking restrictions on the inner court. Staff found that the postings are in need of correction, as the inner court curbs on Chicory and Ginger Court are already prohibited for parking in the Municipal Code.
- 7) Meridian Banquets – problem of access restriction to Oberweis on Sundays. As this is private property, it is between the property owners.
- 8) Pavement striping and land configuration at Kirchoff and Plum Grove Road. As this is a proposed installation of Red Speed cameras, Staff wanted to be sure that the land configurations are proper. The City Engineer reviewed and lane configurations are correct.

Alderman Buske: What is happening at Kirchoff and Plum Grove Road?

Mr. Vogt: The installation of Red Light cameras.

2) 2010 Budget - Public Works Department

Mr. Vogt and Staff presented the Public Works 2010 Proposed Budget.

Alderman Judd: Does not believe that some of the expenditures in the Motor Fuel Tax (MFT) Fund should be there, such as engineering, utilities, salt, and traffic signal repairs.

Ms. Phillips: Where would he suggest those expenditures go?

Alderman Judd: The General Fund.

Mr. Egeberg: There was a conscious effort in 2007 to save the MFT money so that we could do the Golf/New Wilke project. He argues that it would not be appropriate for the General Fund to be paying for street lights because that is part of the local road system.

Alderman Judd: Would like to have a further discussion on this subject.

Alderman D'Astice: For this budget year (2010) or next budget year (2011)?

Alderman Judd: His intention is for this year.

Mayor Nelson: It is between those two funds (MFT and Local Road) that we are able to do those roads?

Mr. Vogt: Correct.

Alderman Adams: Agrees with what Alderman Judd is trying to accomplish, but does not think we will be able to accomplish it tonight. He has been vocal about setting up funds for a specific objective and then things have been shifted around (the Storm Sewer Fund as an example).

Alderman D'Astice: Agrees with Aldermen Adams & Judd. Thinks that the intent of Alderman Judd merits significant review, but also does not think that we can accomplish it tonight. Thinks we need to look at all of our special funds and see where we are expensing things.

Mr. Souden continued with the 2010 proposed budget presentation (Golf/New Wilke Project)

Alderman Judd: Are we expanding Golf Road to three lanes.

Mr. Souden: It will be three lanes in both directions to the bridge where it will stay at 2 lanes in both directions.

Alderman D'Astice: The Local Road Fund has \$2.69 million for improvements. Does that include these grants? Is that our portion?

Ms. Phillips: It does include the grants.

Mr. Vogt continued with the 2010 proposed budget presentation (Building & Land Capital Projects/Utility Operations/MFT & Local Road Funds Capital Projects/Staffing)

Alderman Judd: In the Building & Land Fund, if we take out the chargebacks we will have a \$37,000 surplus. \$263,000 in capital outlays, \$49,000 for outside repair and maintenance and \$25,000 in operating supplies for a total of \$337,000. Suggested reducing that number by \$54,000 to reduce the deficit back to what was originally proposed.

Alderman Lusk: Does not support this suggestion. She does not believe that Mr. Vogt has over-extended.

Mr. Vogt: Pointed out that we have deferred some projects for a number of years.

Alderman D'Astice: Thinks he can support Alderman Judd's suggestion. Does not think it is outrageous.

Alderman Larsen: As much as he believes it is valid to save as much as we can, he prefers to leave it as it is.

Mayor Nelson took a straw poll:

Yeas – 5

Nays – 2

Direction is to reduce Land & Building Fund by \$54,000.

Mr. Vogt continued with the 2010 proposed budget (vehicle replacement).

Alderman D'Astice: Questioned 8 chairs for a conference room at \$400/chair under Furniture Replacement. Can we find cheaper chairs?

Mr. Vogt: Yes, we can, but they won't last as long. They are used quite a lot.

Mr. Hartnett: We got some quotes and \$400 is a good price.

Mr. Vogt: The Park District also shares these chairs and will share in the cost.

Alderman D'Astice: Believes that they need new chairs, but is uncomfortable with \$400. He would like them to check out another vendor.

Alderman D'Astice: \$750 in Awards. Should that be part of HR?

Mr. Vogt: Would not object to it being in HR, but it is what we budget when we have expected retirees.

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Alderman D'Astice: Outside Repairs - \$30,000 for Forestry. This is double from last year and higher than previous years. Why?

Mr. Vogt: We are looking to increase our maintenance pruning, tree removals, and tree plantings.

Mayor Nelson: Added that the Emerald Ash Borer is getting closer and closer.

Alderman D'Astice: Garage and chargebacks – do you charge retail or cost?

Mr. Vogt: We charge \$60 / hour and material.

Alderman D'Astice: Why do we charge another department more than what the person is making?

Ms. Phillips: The labor rate includes overhead, building costs, and insurance costs.

Alderman Adams: Administration Salaries - Special Events OT and Inspect/Admin OT. What is covered?

Mr. Vogt: Special Events cover the costs that we incur when we assist in the Holiday tree lighting, 4th of July, High School football playoff games, etc. The OT is work done outside the regular 8 hour day.

Alderman Buske: Staffing Plan – who goes out if a water main breaks?

Mr. Vogt: It depends on when the event happens.

Alderman Buske: Water department – is it a working foreman position?

Mr. Vogt: It is absolutely a working foreman. All of our foremen are working foremen.

Alderman Buske: Do the seasonal workers work alongside the FT employees or are they replacements?

Mr. Vogt: Both. The seasonal workers work during the summer months and will replace when someone goes on vacation.

Alderman Judd: Questioned a fax machine for \$1,000 and toner cartridges for \$500.

Mr. Vogt: This is for two fax machines with one being proposed as a commercial grade.

Alderman Judd: Street operations – Proposed Salaries is \$569,000. Retirement contributions and FICA have reduced by \$17,000. Those should be fixed costs.

Mr. Egeberg: Will get back to him.

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Alderman Judd: Thinks that Mr. Vogt will have to look at salaries again. Also, garbage pickup on holidays should be looked at. Could he look into the prospect of doubling up on a shift rather than OT on Saturday?

Mr. Vogt: Will look at it from an operational standpoint.

Alderman Buske: Suggested extending our rolling stock by one year.

Mr. Vogt: Pointed out that the replacement costs will be higher in another year.

Mayor Nelson: Is reluctant to put a freeze on replacing all vehicles.

Alderman Lusk: Is hesitant with the squads and the Battalion Chief's vehicle. They are first responders and we need the reliability.

Mayor Nelson: Clarified that each vehicle purchase comes to Council.

Alderman Larsen: If we do not buy any of these vehicles, it comes to about \$500,000. Where would that money go?

Mayor Nelson: It stays in the Vehicle Replacement Fund.

Alderman Larsen: What is the benefit?

Chief Stewart: There is a risk of delaying one year.

Mr. Vogt: Staff could analyze the vehicles.

Alderman Larsen: Would also like to know how many years each vehicle has been in service.

Alderman D'Astice: Agrees that we should postpone the purchase of the vehicles for one year.

Alderman Judd: Regardless of what fund this is coming from, it is still a cost of running the City.

Alderman Pitzafarro: How long would it take to get a garbage truck if something came up and we needed one?

Mr. Vogt: About 6 to 8 months.

Alderman Pitzafarro: How about a squad?

Deputy Chief Scanlan: We only get one opportunity to order squads, in February of each year.

Alderman Pitzafarro: The money is in the fund. He would be willing to partially support this and not buy the street sweeper and Battalion Chief vehicle.

Mayor Nelson: Clarified that it could be left in the budget as each purchase will need to be approved by Council.

Alderman Pitzafarro: Understands that, but if it is out of the budget there will be no need for further discussion.

Mayor Nelson took a straw vote:

Yeas – 3

Nay – 3 (prevails)

Mayor Nelson: Will hold off on discussion until next week.

OTHER BUSINESS & REPORTS:

Mayor's Appointments:

Mayor's Proclamation:

City Clerk's Report:

City Staff Reports: **SR1) PO Disclosure Over \$2500.00**
 SR2) September 2009 Financial Report

MATTERS NOT ON THE AGENDA:

Alderman Judd: Suggested that in the budget every non-funded position be eliminated to make things cleaner.

Mayor Nelson: Can be discussed further next week.

CLOSED SESSION:

Alderman Lusk made a motion to enter into Closed Session, seconded by Alderman Pitzafarro

- 1) Personnel**
- 2) Pending Litigation**

Yeas: Pitzafarro, Lusk, Buske, Judd, Adams, D'Astice, Larsen

Nays: none

Absent:

Motion Passed

ENTERED INTO CLOSED SESSION: 11:12 pm

RETURNED TO OPEN SESSION: 12:00 am, October 28, 2009

ADJOURNMENT:

There being no further business, Alderman Buske moved to adjourn, seconded by Alderman Lusk.

UNANIMOUS

City Council meeting of October 27, 2009 adjourned at 12:01 a.m., October 28, 2009

Respectfully submitted by: Lisa M. Hinman, City Clerk

October 27, 2009 Minutes Approved by Council on November 3, 2009



Lisa M. Hinman, City Clerk