



AGENDA

CITY COUNCIL MEETING
January 24, 2012 -7:30 p.m.

CALL TO ORDER: Mayor Tom Rooney

PLEDGE OF ALLEGIANCE TO THE FLAG:

ROLL CALL: MIKE CANNON, JIM ALLEN, LARRY BUSKE, BRAD JUDD, ROBERT BANGER, JR.
JOHN D'ASTICE, JIM LARSEN

MOTION TO APPROVE CITY COUNCIL MINUTES OF JANUARY 10, 2012 MEETING

MOTION TO DEVIATE:

- 1) PUBLIC HEARING – CDBG CALL FOR PROJECTS
- 2) STATE REPRESENTATIVE MORRISON -
PRESENTATION OF HOUSE RESOLUTION TO KEN
NELSON
- 3) MABAS PRESENTATION TO REP. MORRISON

NEXT ORDINANCE NO. **12-02**
NEXT RESOLUTION NO. **12-R-01**

MAYOR'S REPORT:

WARD REPORTS:

MEETING OPEN TO THE PUBLIC FOR 20 MINUTES:

PENDING:

- A. Ordinance No. **12-02** - Amend Adjudication Code (2nd Reading)
- B. Ordinance No. **12-03** - Amend Traffic Code – Parking Restrictions on Keystone Court (2nd Reading)

CONSENT ORDINANCES:

- C. Ordinance No. 12-____ Amend Liquor Code (1st Reading)
- D. Ordinance No. 12-____ Amend Liquor Code – Reassign License for New Business (1st Reading)
- E. Ordinance No. 12-____ Approve Consulting Agreement with Good Energy, L.P. (1st Reading)

NEW BUSINESS:

- F. MOTION TO APPROVE PAYMENT OF BILLS ON WARRANT 01-24-2012

CONSENT RESOLUTIONS:

- G. Resolution No. **12-R-01** – Award Contract for 2012 Fuel Purchase
- H. Resolution No. **12-R-02** – Award City Engineer Contract
- I. Resolution No. **12-R-03** – Award Contract for Cleaning Services for City Hall and Public Works
- J. Resolution No. **12-R-04** – Award Contract for Engineering Services for IEPA Watermain Replacement Loan Program
- K. Resolution No. **12-R-05** – Award Contract for Grant Consultants
- L. Resolution No. **12-R-06** – Accept Grant Money for Police Citizen’s Academy

OTHER BUSINESS & REPORTS:

Mayor's Appointments:

Mayor's Proclamations:

City Clerk's Report:

City Staff Reports:

- 1) Community Items of Interest
- 2) New Businesses – December 2011
- 3) 2012 Street Program
- 4) PO Disclosure Over \$2500.00
- 5) November 2011 Financial Report/ December 2011 Financial Report/2011 Unaudited Recap

MATTERS NOT ON THE AGENDA:

CLOSED SESSION

- 1) Personnel – 5 ILCS 120/2 (c) (1) of the Illinois Open Meetings Act

ADJOURNMENT:

**CITY COUNCIL MEETING
MINUTES – January 10, 2012**

Mayor Tom Rooney called the Council meeting to order at 7:30 p.m.

Pledge of Allegiance to the Flag:

ROLL CALL:

Present: Cannon, Allen, Judd, Banger, D’Astice, Larsen

Absent: Buske

Staff Members Present: City Manager Barry Krumstok, Deputy City Clerk Ginny Cotugno, Community Development Director Valerie Dehner, Assistant Finance Director Melissa Gallagher, Fire Chief Ron Stewart, Police Chief Dave Scanlan, Public Works Director Fred Vogt, City Attorney Jim Macholl

Mayor Tom Rooney read the following statement:

MEMBERS OF THE AUDIENCE ARE REMINDED THAT THESE PROCEEDINGS ARE BEING VIDEO TAPED FOR CURRENT AND FUTURE BROADCAST OVER THE CITY’S CABLE TELEVISION CHANNEL.

MOTION TO APPROVE MINUTES:

Alderman Banger moved to approve the minutes of the December 13, 2011 Council Meeting; it was moved and seconded to approve the minutes.

Yeas: Cannon, Allen, Judd, Banger, D’Astice, Larsen

Nays: 0

Absent: Buske

Minutes Approved

➤ **MOTION TO DEVIATE:**

Alderman D’Astice made a motion to deviate; it was moved and seconded

1) Public Hearing – CDBG Call for Projects

The Cook County Bureau of Administration requires the City of Rolling Meadows to hold a Public Hearing regarding the use of Cook County Community Development Block Grant Funds. This Hearing is to solicit input from the Community regarding future funding and program needs.

Let the record show this Public Hearing opened at 7:32 p.m. on Tuesday, January 10, 2012.

The Cook County Community Development Block Grant Program funds a variety of needs some of which include Single Family Rehabilitation, Fair Housing Activities,

Housing Counseling, Affordable Housing Opportunities, Infrastructure Improvements, Commercial Rehabilitation, Capital Improvements and Public Service Activities.

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The Rolling Meadows Park District intends to apply for a Community Development Block Grant for a American With Disabilities (ADA) Parking Lot Improvements at the Rolling Meadows Senior Center. No other parties have requested applications to date for use of Cook County Community Development Block Grant funds for the 2012 program year.

The City of Rolling Meadows encourages any interested parties or organizations to present any current or future request or ideas regarding the use of Cook County Community Development Block Grant Program funds.

The City of Rolling Meadows City Council will be requested to approve any Community Development Block Grant project applications at its regularly scheduled meeting of February 14, 2012.

The City is required to follow the established procedures of the Cook County Community Development Block Grant Program regarding project submittal and established limitations on funding. The City of Rolling Meadows will also consider any necessary revisions to its Five Year Plan on file with Cook County Department of Planning and Development, at the February 14, 2012 City Council meeting.

Is there anyone in the audience who wishes to speak regarding the Cook County Community Development Block Grant Program?

Mr. Brian McKenna – Park District: This grant has been a long standing grant for us. We look for your support with this.

Let the record show this hearing closed at 7:35p.m. January 10, 2012.

MAYOR'S REPORT:

Meacham Road Project – I assure everyone that's interested, there is plenty of time and ample opportunity, there will be plenty of public notice for things like our Committee of the Whole meeting next month. There are lots of people out there that have heard things about the project. The message that I tried to send to folks I've talked to is that I assure you, as you will see through the process, the City of Rolling Meadows is your friend in keeping this project as small and contained as it can possibly be. There is no design here to make a throughway out of the road. It's simply getting done what needs to be done and everybody will have an ample opportunity to participate in the discussion.

WARD REPORTS:

Alderman D'Astice: A resident called and asked about putting up Christmas decorations next year. I can only assume that this resident, along with some of their neighbors, are planning a real treat for the rest of us. Is there someone who they could speak to about direction on what they can or cannot do?

Ms. Dehner: There is a time-frame on how long they can have Christmas lights. I can contact the person and find out what plans they have and go from there.

MEETING OPEN TO THE PUBLIC FOR 20 MINUTES:

No one came forward.

Mayor Tom Rooney closed the floor.

➤ **PENDING:**

**A. Ordinance No. 12-01 / Amend Traffic Code – Speed Limit on New Wilke (2nd Reading)
(Postponed at the December 13, 2012 City Council Meeting)**

Mayor Rooney read the background on the Ordinance.

Alderman Allen moved to adopt the ordinance; it was moved and seconded to adopt the Ordinance

Alderman Judd: I think we should consider what we're doing. The 35mph is asking for trouble and issues. I'm not going to support 35mph. I would go for 40mph.

Alderman Cannon: I would like to make an amendment to move it to 40mph.

Mayor Rooney: Is there a second. It has been seconded to the amendment to change the number 35 to 40.

Alderman Cannon: It seems like we're begging people to speed there. We've made the road the nicest road in town. There are very few residents that walk along the street. There are no schools there. There's only residential on one side. It has traditionally been 40mph. We tried to solve a problem with that structure and now we make it harder for people to stay within the law.

Alderman Banger: If we're going to make an amendment, would we have to have Burke do another study to send to the State to get a 40mph zone approved?

Mayor Rooney: Mr. Macholl, what would the procedure be for rejecting the recommendation of the engineering report and going with our own?

Mr. Macholl: I don't know procedurally what would be required. We have a report from the Engineer that says the appropriate speed would be 35mph. Based on that I find it somewhat difficult to actually increase it to 40.

Alderman Cannon: The last time we had a discussion about this I asked this exact question. The statement that was given that night was that it wouldn't make any difference if it was 35 or 40mph, it was our prerogative. The same study would be in effect for both.

Mayor Rooney: We discussed the bandwidth for most of these speed limit warrants. They are wide enough to accommodate both. That is correct. We did discuss that. To go into the process of saying here's a study actually makes a recommendation and that's where what Mr. Macholl is talking about comes in. If a set of warrants says you can be in this band, that's one thing. We had the availability to

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go into it deeper with an actual engineering report and that's a half step higher. That's where the change comes in.

Alderman Cannon: I haven't heard the Police Chief or police department say there is a problem here or a past problem with accidents or with people getting run over. That's when it was a horrible road and there were a lot more issues there. Now's there's less issues because you have a newly engineered road with great site lines, it's straight, it's smooth, people can see coming and going out. It's like we made it better, but we're punishing the people that drive on it in making it harder for them to stay within the law.

Alderman Banger: Jim's answer essentially was the study dictates the speed.

Mayor Rooney: I think the word dictate might be a little strong, but it is correct that any kind of court proceeding involved, there is a traffic study on record that was done at a specific level and made a certain recommendation. The recommendation actually came out to be 34.2 which is even a little bit on the lower side of 35. There is a recommendation out there that's yes, we can be in the bandwidth where we want to be, but we were specifically told by an engineering firm here is where we think you should be. That's something that people can take into consideration.

Alderman Larsen: Chief Scanlan, it's my understanding that speeding tickets are not typically issued for violations in the 5-7mph over range. Is that a reasonable statement?

Chief Scanlan: We have no department policy that regulates that. A school zone might be one case.

Alderman Larsen: That would be a different situation. I'm going to go with what my belief is that more often than not, speeding tickets are not issued for people going 5-7 mph over the limit. That would be my assumption. I'm not trying to say the Chief is going on record saying they don't enforce speed limits. I don't think that the Cook County Court system has time to entertain those types of violations. It's my understanding that because there is a predominance of eating establishments there that there would be the potential for a fair amount of foot traffic there. That's another assumption I'm making. By having it at 35 rather than 40, whatever the number is, you're going to be depressing the speed of the vehicle somewhat. I can't support the amendment.

Alderman Judd: I'm going to support this for the continuity. It's not so much the fact that it's straight or a raceway. It's just so it's consistent.

Mr. Vogt: Keep in mind that the roadway is not totally completed. The southern most block, several hundred feet from Golf, still needs reconstruction when the Golf Road project takes place which hopefully will be a year from now. Certainly there are opportunities in the future to revisit that. Once the Golf intersection project starts, there will be a taper required of several hundred feet in advance of Golf Place going southbound which will shorten the length considerably during that period.

Mayor Rooney: Further discussion on the amendment? Seeing none, the question is shall the amendment be passed?

AYES: Cannon, Judd

NAYS: Allen, Banger, D'Astice, Larsen

ABSENT: Buske

The amendment fails

Mayor Rooney: Is there further discussion on the ordinance itself? Seeing none, the question is shall the Ordinance be adopted?

AYES: Allen, Banger, D'Astice, Larsen
NAYS: Cannon, Judd
ABSENT: Buske

The ordinance was adopted.

➤ **CONSENT ORDINANCES:**

B. Ordinance / Amend Adjudication Code (1st Reading)

C. Ordinance / Amend Traffic Code – Parking Restrictions on Keystone Court (1st Reading)

Mayor Rooney: Does anyone want an item pulled from the consent agenda? Seeing none, I ask unanimous consent to consider both B and C together. Is there any objection? Seeing no objections, the question is shall items B and C be moved forward for second reading?

Mayor Rooney read the background on the ordinances.

AYES: Cannon, Allen, Judd, Banger, D'Astice, Larsen
NAYS: 0
ABSENT: Buske

The ordinances were moved forward for second reading.

➤ **NEW BUSINESS:**

D. MOTION TO APPROVE PAYMENT OF BILLS ON WARRANT 01-10-2012

Alderman Larsen made a motion to approve the January 10, 2012 Warrant; it has been moved and seconded to approve the January 10, 2012 Warrant

YEAS: Cannon, Allen, Judd, Banger, D'Astice, Larsen
NAYS: 0
ABSENT: Buske

Warrant Approved

➤ **CONSENT RESOLUTIONS:**

None

OTHER BUSINESS & REPORTS:

Mayor's Appointments: 1) Valerie Dehner to the Northwest Suburban Housing Collaborative Steering Committee
 2) Dr. Bob Walsh to the Northwest Suburban Housing Collaborative Steering Committee

Mayor Rooney: Is there any discussion of Ms. Dehner or Dr. Walsh for the Collaborative appointments? Seeing none, the question is shall these appointments be approved.

AYES: Cannon, Allen, Judd, Banger, D' Astice, Larsen
NAYS: 0
ABSENT: Buske

Appointments were approved

Mayor's Proclamation: None
City Clerk's Report: None
City Staff Reports:

1) Community Items of Interest

- 1) Just as a friendly reminder, Cancer Awareness Banners are for sale at City Hall until March 1st. You can also download an application from the City web site at www.cityrm.org
- 2) City Hall will be closed for the Martin Luther King, Jr. Holiday on Monday, January 16th. There will be regular refuse and recycling collection on this day.
- 3) The City, SWANCC, and Elgin Recycling are conducting a holiday light, extension cord, and wire recycling program again. There is a box outside of City Hall (southwest corner of the building) that will accept the following items: mini-lights (or Italian lights), c7 lights, C9 lights, rope lights, LED lights, extension cords, house wire, computer wire, etc....All colors and lengths will be accepted. The City cannot accept garland, live greens, wreaths, or other non-recyclables. The program concludes at the end of the month.
- 4) The Historical Museum, located at 3100 Central Road, will be conducting an open house from 1 to 4 pm on Sunday, January 15th.
- 5) Reminder that Christmas tree disposal will continue until Friday, January 13th. Remove lights, tinsel, and ornaments and place the trees at the curb (cut end facing the street) on your regular refuse day.

2) Staff Traffic Advisory Report – December 2011

Mr. Vogt: We met last Wednesday. First, traffic signal timing at Plum Grove Road with its intersection of Kirchoff and DuPont, the City engineer met with CC Highway Department and staff a few weeks ago and what we've learned is that the traffic signal at Plum Grove, DuPont and Kirchoff works off the signal at Plum Grove and Euclid with regards to its timing from 6:00am – 11:00pm. Overnight it operates on its own based on traffic demand. We feel it's worthwhile to try to adjust that so that after 7pm we allow that traffic signal to operate on its own based on traffic demand. We will monitor that to see if we do get improvement with regards to the length of time it takes vehicles to make left turns off of Plum Grove onto DuPont. All the County needs is a letter from us requesting that. We plan on doing that shortly and monitor that situation to see if that improves the reports of evening extensive delays getting the left turn arrow at that location. Second item, the Carriageway Way, Algonquin Road issue with the no turn on red sign that was installed by IDOT during the last phases of the bridge construction. A suggestion was made to add a sign when pedestrians are present to that so that one would be required to stop if there were pedestrians there, but then proceed to be able to turn right on red if it's clear. The Police Department received contact information from IDOT indicating some concerns with vehicle speeds and it's caused us to want to revisit this and we will do so and reschedule this at our February meeting and report back at that time if there's any action to be taken. Third item, 4902 Tollview, we received a complaint from a business person with regards to trucks that park on the street frequently. The Police Department has done a preliminary investigation and will continue that. The Committee doesn't believe that we should provide any additional parking restrictions, but at some point in the future if the matter can't be resolved, perhaps a restriction on truck parking there rather than vehicle parking might be worth consideration due to the visibility problem that it causes for vehicles coming out of the driveway at that location. We'll continue to study that. Fourth item, Owl and Central intersection – we received a resident complaint about vehicle speeds with a suggestion to consider an establishment of a three-way stop-sign to stop traffic eastbound/westbound on Central Road. The Police Department has looked at this. We will continue to do selective enforcement. What we're recommending at this point is that we keep this on the Traffic Review Committee Agenda in future months to monitor the enforcement that the Police Department will continue on Central Road for vehicles speeds. The fifth item being an information item that we had a request to check all of the entry points to the City to make sure that we have adequate signage for the 2am-6am no parking on city streets ban. There are several locations where we need to add signage. We've given the inventory to the Police Department to double check for us and we will be in the process later this winter of putting up signs at all locations where there isn't adequate signage.

3) PO Disclosure Over \$2500.00

No report

4) Presentation of the January 17, 2012 Committee of the Whole Agenda

Mr. Krumstok presented the agenda. I would like to remove Engineering Services and RFP Refuse Development and readjust how the COW is going to be.

I would like to thank Alderman Allen for sitting on the Review Committee for Engineering Services. We talked to ten different engineering firms. Eight submitted proposals to us. From that eight five were interviewed. A decision has been made to go ahead and that final decision would be brought to the City Council Meeting on January 24th.

Regarding the RFP Refuse Development, we had a meeting last Thursday to go through the working draft. Another meeting is set for January 19th for the second review of the working draft. It is in development stage. It's not ready to come to the City Council.

Alderman D'Astice: The first thing at 7:30 on January 17th will be ComEd coming to City Council. If anyone has questions, please come to the meeting.

Mayor Rooney: Mr. D'Astice, we thank you for reminding everyone that one week from tonight at 7:30pm, ComEd will be the first item on the agenda. Are there any other comments? Mr. Krumstok, you may take that as direction and adjust the Committee of the Whole agenda accordingly.

MATTERS NOT ON THE AGENDA:

None

ADJOURNMENT:

There being no further business, by unanimous consent the meeting adjourned

City Council meeting of January 10, 2012 adjourned at 8:06 p.m.

Respectfully submitted by: Ginny Cotugno, Deputy City Clerk

January 10, 2012 Minutes Approved by Council on January 24, 2012

Ginny Cotugno, Deputy City Clerk

Council Action Summary – January 24, 2012

Agenda Location: Pending (2nd Reading)

A) Ordinance – Amend Adjudication Code – Vehicle Immobilization Device

Background: The attached ordinance will add a new section one to the previously adopted Ordinance No. 11-61, to provide for the Police Chief and/or his designee to be the traffic compliance administrator.

Previous Council Action:

12/6/11 – 1st Reading – Ordinance No. 11-61

12/13/11 – 2nd Reading – Ordinance No. 11-61 Approved

1/10/12 – 1st Reading

Recommendation: Adopt the Ordinance

**AN ORDINANCE AMENDING CHAPTER 3 "CODE HEARING
UNIT ADJUDICATION" OF THE CODE OF ORDINANCES**

WHEREAS, Section 11-208.3 of the Illinois Vehicle Code (625 ILCS 5/11-208.3), expressly authorizes municipalities to provide by ordinance for a system of administrative adjudication of standing, parking and compliance violations for vehicles; and

WHEREAS, Section 11-208.3 of the Illinois Vehicle Code further authorizes municipalities to provide by ordinance for a program of vehicle immobilization for the purpose of facilitating enforcement of parking regulations; and

WHEREAS, the City Council of the City of Rolling Meadows has determined that there exists numerous persons that have accumulated more than five (5) final determinations of violation liability for standing, parking or compliance violations of Chapters 3 or 106 of the City Code of Ordinances ("Code"); and

WHEREAS, the City Council has further determined that the institution of a system of administrative adjudication of vehicular standing, parking and compliance violations and the utilization of the vehicular immobilization devices will aid in the enforcement of those regulations as set forth in the Code and further facilitate the collection of unsatisfied and unpaid outstanding standing, parking and compliance violation fines; and

WHEREAS, the City Council has determined that the implementation of a system for the administrative adjudication of vehicular standing, parking and compliance violations and the

implementation of vehicle immobilization devices is in the best interest of the residents of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Rolling Meadows, Illinois, as follows:

Section One: Section 3-50(1) of Chapter 3, "Administrative Adjudication of Vehicular Standing, Parking and Compliance Violations" of the City Code of Ordinances is hereby amended to be as follows:

(1) The Chief of Police and/or his designee shall be the Traffic Compliance Administrator. The Mayor with the advice and consent of the City Council is authorized to appoint persons to hold the remaining positions herein above set forth. One person may hold and fulfill the requirements of one or more of the above stated positions.

Section Two: Sections 3-59, 3-60 and 3-61 of Chapter 3, "Administrative Adjudication of Vehicular Standing, Parking and Compliance Violations" of the City Code of Ordinances are hereby repealed.

Section Three: Chapter 3, "Administrative Adjudication of Vehicular Standing, Parking and Compliance Violations" is hereby amended by adding thereto, the following:

Sec. 3-59. Vehicle Immobilization:

- (a) The provisions of this section shall provide for a program of vehicle immobilization for the purpose of facilitating enforcement of vehicular standing, parking and compliance regulations and this program of vehicle immobilization shall provide for immobilizing any eligible vehicle found to be on the public way by the installation of a device of restraint to prevent the operation of said vehicle.

- (b) Any vehicle shall be eligible for immobilization when, at the time of immobilization, the registered owner of said vehicle has accumulated five (5) or more unpaid final determinations of parking, standing, or compliance violations in accordance with Chapter 3 of the Code of Ordinances or by a court of competent jurisdiction.
- (c) At least fourteen (14) days prior to vehicle immobilization, a notice of intended vehicle immobilization and a right to a hearing to challenge the validity of the notice of impending immobilization by disproving liability for unpaid final determinations of parking, standing, or compliance violations listed on the notice, shall be sent to the vehicle's registered owner first class United States mail, postage prepaid, at the address of the registered owner recorded with the Secretary of State or, in the event that a vehicle bearing a registration number of a state other than the State of Illinois at the address of the registered owner recorded in that state's registry of motor vehicles. The impending immobilization notice shall state the name and address of the registered owner, the state registration number of the vehicle, the nature of the ordinances violated and the numbers and issue dates of the outstanding violation notices. The notice shall also advise that a person may challenge the validity of the notice of impending vehicle immobilization by appearing in person on the date, time and location as set forth in the notice and submitting evidence which would conclusively disprove liability. Evidence shall be limited to the following:

- a) that the person was not the owner or lessee of the vehicle on the date or dates the notices of violations were issued; or
 - b) that the fines or penalties for the violations cited in the notice were paid; or
 - c) the registered owner has not accumulated five (5) or more violation notices which are unpaid, not adjudicated or for which no appearance has been filed.
- d) In the event the registered owner of the vehicle fails to challenge the validity of the notice within fourteen (14) days of the notice or fails to satisfy those fines and penalties determined to be due and owing, then the vehicle shall be immobilized.
- e) Upon immobilization of an eligible vehicle, a notice shall be affixed to the vehicle in a conspicuous place and such notice shall warn that the vehicle is immobilized and that any attempt to move the vehicle may result in damage to the vehicle. In addition, the notice shall also state that the unauthorized removal of or damage to the immobilizing restraint is a violation of Section 16-1 and 21-1 of the Illinois Criminal Code (720 ILCS 5/1-1, *et seq.*). The notice shall further provide information specifying how release of immobilizing restraint may be had and how the registered owner may obtain an immobilization hearing.
- (f) In the event the immobilizing restraint has not been released, as hereinafter provided, within forty-eight (48) hours of its placement on the

vehicle, then the restraint shall be released and the vehicle towed and impounded at the direction of the Chief of Police.

- (g) Prior to a hearing on the validity of vehicle immobilization as hereinafter provided, the owner of an immobilized vehicle or other authorized person shall be permitted to secure the release of the vehicle by paying a deposit in an amount equal to the immobilization, towing and storage fees, if applicable, as hereinafter specified plus a bond in an amount equal to the total fines and late fees determined to be due and owing.
- (h) Within ten (10) days after a vehicle has been impounded, notice of impoundment shall be sent by United States certified mail, return receipt requested and first class United States mail postage prepaid to the registered owner of the vehicle. The notice of impoundment shall state that the owner has a right to a post immobilization and post towing hearing as hereinafter provided and that if the vehicle is not claimed within thirty (30) days from the date of the notice, the vehicle may be sold or otherwise disposed of in accordance with applicable state law.
- (i) The registered owner of an immobilized vehicle shall have the right to a hearing to determine whether the immobilization or any subsequent towing was erroneous if he/she files a written demand for a hearing with the City of Rolling Meadows traffic compliance administrator within fourteen (14) days after issuance of the immobilization notice or within fourteen (14) days of the immobilization, whichever is later. Any such hearing requested shall be conducted within five (5) days of receipt of the

written demand for hearing unless otherwise mutually agreed by the parties. Failure to request or attend a scheduled hearing shall be deemed a waiver of the right to a hearing. In the event of such failure, any amounts deposited pursuant to subsection (g) shall be forfeited. A hearing provided pursuant to this subsection shall not determine the validity of or otherwise adjudicate any citation or notice of parking, standing, or compliance violation issued relative to the immobilized vehicle. Any order entered after the hearing to contest the validity of the immobilization or towing and impoundment is a final administrative decision within the meaning of 735 ILCS 5/3-101, *et seq.*

- (j) The fee for immobilization shall be Two Hundred (\$200.00) Dollars. In addition thereto, the registered owner shall be responsible for all costs associated with towing subsequent to immobilization as well as any and all storage fees incurred. Notwithstanding anything to the contrary, no fee shall be assessed for immobilization, towing, or storage when such action has been determined to be erroneous.
- (k) It shall be unlawful for any person to relocate or to tow any vehicle restrained by an immobilizing device without the prior approval of the traffic compliance administrator. Any person who relocates or otherwise moves an immobilized or attempts to remove an immobilization device vehicle in violation of the provisions of this ordinance shall be fined in an amount not to exceed Seven Hundred Fifty (\$750.00) Dollars.

Section Four: This Ordinance shall be printed and published in pamphlet form by order of the City Council of the City of Rolling Meadows, Illinois.

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

AYES:

NAYS:

ABSENT:

Passed this 24th day of January 2012.

Approved this 24th day of January 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Published this 25th day of January 2012.

Ginny Cotugno, Deputy City Clerk

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Pending (2nd Reading)

B) Ordinance to Amend Municipal Code – Parking Restriction on Keystone Court

Attachments:

- Ordinance
- Location Map

Background: You are being asked to give 1st Reading to an Ordinance that would establish new parking prohibitions on Keystone Court.

The location recommended for parking prohibition has been based on input of businesses and Police Department input. Vehicles are currently allowed to park along both sides of Keystone Court, and it makes navigation of the street difficult. There are adequate amounts of unused parking in all but one of the adjacent business properties, the exception being a vehicle leasing business that tends to use both sides of the street for vehicle storage.

The Traffic Review Committee recommends the establishment of the new No Parking zone on the east side of Keystone Court.

Previous Council Action:

- 1/10/12 – 1st Reading

Recommendation: Provide for 2nd Reading of the proposed Ordinance

**AN ORDINANCE TO AMEND THE CITY OF ROLLING MEADOWS MUNICIPAL CODE
CHAPTER 106-24
“PARKING ON ONE SIDE OF THE STREET”**

WHEREAS, Chapter 106, Section 106-24 of the Code of Ordinances provides for parking restrictions along certain streets within the City; and

WHEREAS, the City Council has determined that there should be no parking on certain sides and in certain locations of various City streets, and

WHEREAS, the City Council is of the opinion that this parking restriction will enhance the safe flow of vehicular traffic and will serve the public health, safety and welfare.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Rolling Meadows, Illinois as follows:

SECTION ONE: Chapter 106 “Parking on One Side of the Street”, Section 106-24 is hereby amended to add the following:

- Keystone Court, east side, between Algonquin Road and the court area.

SECTION TWO: The no parking signs shall be in conformance with the Illinois State Manual and specifications for traffic control devices.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION FOUR: This Ordinance shall be printed and published in pamphlet form by order of the City Council of the City of Rolling Meadows.

YEAS:

NAYS:

ABSENT:

Passed and Approved this 24th day of January 2012.

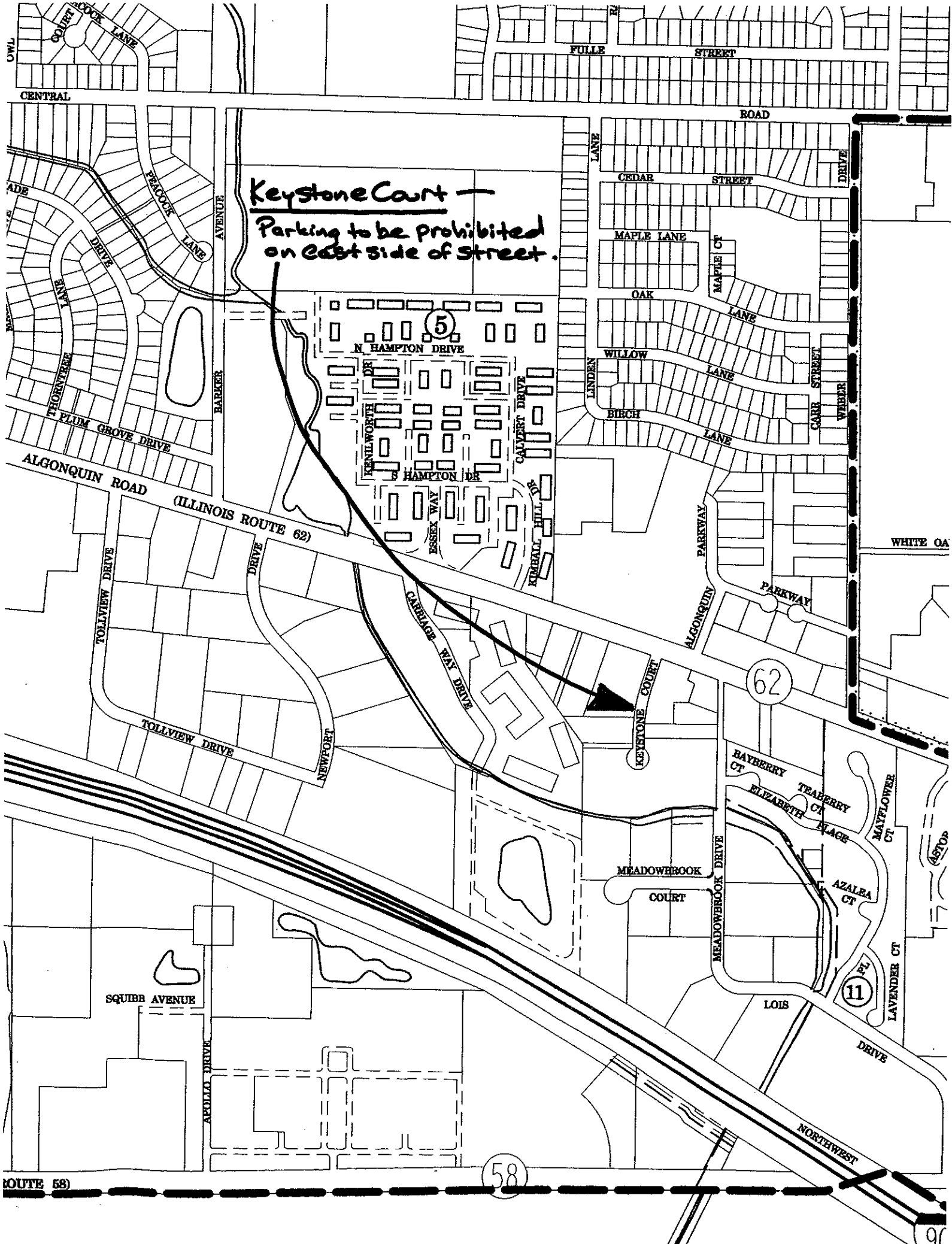
Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Published in pamphlet form the 25th day of January 2012.

Ginny Cotugno, Deputy City Clerk



Keystone Court —
Parking to be prohibited
on east side of street.

N HAMPTON DRIVE
5
S HAMPTON DR
KIMBALL HILL DR
ESSEX WAY
CALVERT DRIVE
KIMBALL HILL DR

CENTRAL
FALCON LANE
THORNTREE
PLUM GROVE DRIVE
ALGONQUIN ROAD
TOLLVIEW DRIVE
NEWPORT

FULLE STREET
ROAD
CEDAR STREET
MAPLE CT
OAK LANE
WILLOW LANE
BIRCH LANE
LINDEN LANE
ALGONQUIN PARKWAY
KEYSTONE COURT
62
RAYBERRY CT
TEABERRY CT
ELIZABETH CT
MAYFLOWER CT
ASTOR

SQUIBB AVENUE
APOLLO DRIVE
MEADOWBROOK COURT
MEADOWBROOK DRIVE
AZALEA CT
LOIS
11
LAVENDER CT
DRIVE
NORTHWEST
58

Council Action Summary – January 24, 2012

Agenda Location: Consent Ordinances (1st Reading)

C) Ordinance – Amend Liquor Code

Attachments:

- Proposed Ordinance

Background:

A number of circumstances regarding the issuing of liquor license have changed over the past few years. This ordinance would make certain changes to the liquor control portion of the City Code to update the Code to meet current conditions.

The City Code requires a \$100 fee for fingerprinting as part of meeting the requirements for obtaining a liquor license. Applicants are still fingerprinted, but they are no longer fingerprinted by city personnel. They currently are fingerprinted elsewhere. Since the City no longer conducts the fingerprinting, the justification for the \$100 finger printing charge no longer exists. This ordinance would remove the fee.

The Code currently refers to the \$1000 application fee as a “deposit” leading and states that any money leftover after the process is completed will be returned to the applicant. However, the process no longer “costs” less than \$1000, so there is no money left to return when the process is completed. Since most of the costs involve staff time, the staff sees no reason to raise the fee; the costs are not expenditures by the City that need to be reimbursed. The flat fee of \$1000 is reasonable and comparable with other towns. Referring to the fee as a “fee” and not a “deposit” will not give the false impression that money will be returned.

While the police department is a part of the process, the current process for handling applications for liquor licenses begins and ends in the office of the Deputy City Clerk. Technically, the City Code currently requires that application and fees be turned in to the police chief. Changing the wording would accurately reflect the way the city handles the licenses, and would not diminish the involvement of the police department in the process in any meaningful way.

Finally, the Code currently says that liquor licenses expire on April 30 of any given year. That provision leads to the unfortunate consequence of new applicants paying another \$1000 annual fee for renewal only months after they’ve already paid \$1000 for the issuing of the license. Changing the Code to allow new liquor licenses to expire one year after they are issued ensures that all applicants pay an annual fee that actually lasts for a whole year.

Previous Council Action:

None

Recommendation:

Approve Ordinance as presented and move forward for 2nd reading.

AN ORDINANCE AMENDING CHAPTER 6 - THE ALCOHOLIC LIQUOR CODE AND APPENDIX B – SCHEDULE OF RATES, FEE, FINES AND PENALTIES

Whereas, the City deems it necessary and desirable to amend Chapter 6 – Alcoholic Beverages of the City Code.

Now Therefore, Be It Ordained by the City Council of the City of Rolling Meadows, Illinois, that Chapter 6 – Alcoholic Beverages of the City Code is amended as follows:

Section One: Sec. 6-34. – Application contents and procedures (5), (6), and (10): delete references to police chief and replace with City Clerk

Section Two: Sec. 6-34. – Application contents and procedures (8): delete the sentence “For the purposes of obtaining fingerprints, the liquor commissioner shall collect a fee and forward the fee to the police chief that shall submit the fingerprints and the fee to the department of state police”

Section Three: Sec. 6-34. – Application contents and procedures (11): repeal section and replace with “At the time of application for license or renewal of a license the applicant or licensee shall pay the sum of \$1,000.00 with the City. An application for license or renewal of license will not be processed until the \$1,000.00 application/renewal fee has been received by the City”.

Section Four: Sec. 6-38. – Terms (a): add “Effective February 15, 2012, licenses shall terminate one (1) year from issuance of the license”.

Section Five: Appendix B – Schedule of Rates, Fees, Fines and Penalties Article IV. – Alcoholic beverages be amended as follows: Chapter 6 – A is hereby repealed.

Section Six: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Section Seven: This Ordinance shall be printed and published in pamphlet form by order of the City Council of the City of Rolling Meadows.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Published in pamphlet form this 25th day of January 2012.

Ginny Cotugno, Deputy City Clerk

Council Action Summary – January 24, 2012

Agenda Location: Consent Ordinances (1st Reading)

D) Ordinance - Amend Chapter 6 - Liquor Code – Re-Assign Class D License

Attachments:

- Proposed ordinance

Background: Council is being asked to approve an Ordinance, which if passed, will re-assign one (1) Class D liquor license. This liquor license is being requested by Falafel Bistro located at 1669 Algonquin Road. Policy dictates that before we can issue an application and begin background investigations on a liquor license request, a liquor license needs to be available.

Definition of a Class “D” Liquor License:

Class D licenses shall authorize the retail sale on the premises specified of wine and beer only for consumption on the premises, but no such license shall be issued to any person, firm, corporation, or partnership unless a restaurant is operating on the same premises, place, or location for which the said alcoholic liquor license is applied. No alcoholic liquor shall be sold by any class D license holder for consumption off the premises. There shall be no dancing on the premises of any Class D license holder.

Previous Council Action:

None

Recommendation:

Approve Ordinance as presented.

AN ORDINANCE AMENDING THE ALCOHOLIC LIQUOR CODE

Whereas, the City Code of Ordinances currently provides for a Classification of D; and

Whereas, the City Council has determined that it is necessary to establish the number of Class D Liquor Licenses at four (4).

Now Therefore, Be It Ordained by the City Council of the City of Rolling Meadows, Illinois, as follows:

Section One: Subparagraph (a) of Sec. 6-37, Restriction on Number and Classification of Licenses, of Chapter 6, "Alcoholic Beverages," is amended in part to read as follows:

(6) Four class D Licenses

Section Two: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Section Three: This Ordinance shall be printed and published in pamphlet form by order of the City Council of the City of Rolling Meadows.

YEAS:

NAYS:

ABSENT:

Passed and approved this 14th day of February 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Published in pamphlet form this 15th day of January 2012.

Ginny Cotugno, Deputy City Clerk

Council Action Summary - January 24, 2012

Agenda Location: Consent Ordinances

E) Ordinance – Approve Consulting Agreement with Good Energy, L.P.

Background: The City approved Ordinance No. 11-62 on December 13, 2011 providing for a referendum question concerning electric aggregation. The City now proposes to enter into a consulting agreement with Good Energy, L.P. to provide consulting and procurement services for the City in connection with electric aggregation. While the City Council normally approves agreements by resolution, this agreement will need approval in ordinance form. The City staff needs to review the terms of the agreement and expects to have a final version on the agenda for approval on February 14, 2012.

Good Energy Illinois Opt-Out Government/Municipal Client List and Information:

Good Energy has been retained by 50 governments/municipalities listed below as of January 19th.

Cities/Villages:

Peoria, Bloomington, Alton, Granite City, Columbia, Glen Carbon, Collinsville, Peoria Heights, East Peoria, Eureka, Morton, Pekin, Roanoke, Bartonville, Washington, Metamora, New Baden, Normal, Germantown Hills, Danvers, McLean, Stanford, Bethalto, Godfrey, Hanna City, West Peoria, North Pekin, South Pekin, Creve Coeur, Delavan, Mackinaw, Mason City, Forest City, Easton, Kilbourne, Bath, San Jose, Manito, Topeka, Shiloh, New Baden, Trenton, Aviston, Albers, Washburn, Henry. (46)

Counties: Tazewell County, Stark County, Mason County, Marshall County (4)

Good Energy is managing the Largest Residential OPT-OUT Aggregation in the state of Illinois. Current population of approximately **750,000, equivalent to 250,000 households**. (This is estimated to be **2.5 billion kWh** managed in the Opt-Out aggregation program).

Recommendation: Give the Ordinance first reading approval. (The March 20th elections will be here soon and the sooner there is additional PR the better).

**AN ORDINANCE APPROVING AN AGREEMENT
WITH GOOD ENERGY, L.P.**

WHEREAS, the City Council passed and approved Ordinance No. 11-62 providing for the submission to the electors in the City to vote on a referendum question of whether the City should have the authority to arrange for the supply of electricity for its residential customers and small business customers; and

WHEREAS, since the adoption of Ordinance No. 11-62, the City Council has determined that it is in the best interest of the City to retain the consulting services of Good Energy, L.P. to provide consulting services and procurement for Rolling Meadows residential and small commercial retail customers.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Rolling Meadows, Illinois, as follows:

Section One: The Corporate Authorities of the City of Rolling Meadows have elected to work in collaboration with Good Energy, L.P. who will use its professional expertise, at no cost to the City, to develop a Plan of Operation and Governance, conduct the Request for Proposal process and coordinate with Illinois Commerce Commission, Illinois Power Authority, Attorney General's Office and Commonwealth Edison.

Section Two: The Mayor and City Clerk are hereby authorized and directed to execute and deliver, on behalf of the City of Rolling Meadows, a Services Agreement with Good Energy, L.P., a copy of which is attached hereto as Exhibit "A".

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

AYES:

NAYS:

ABSENT:

Passed this 14th day of February 2012.

Approved this 14th day of February 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Published this 15th day of February 2012.

Ginny Cotugno, Deputy City Clerk

SERVICES AGREEMENT

Professional Energy Consulting Services

This Services Agreement ("Agreement") is made and entered into and effective on this ____ day of _____, 2011 ("Effective Date") by and between the City of Rolling Meadows ("Rolling Meadows"), an Illinois Municipal Corporation, with offices located at 3600 Kirchoff Road, Rolling Meadows, IL 60008 and **Good Energy, L.P** ("Service Provider"), with an office and principal place of business located at 232 Madison Avenue, Suite 405, New York, NY 10016.

Recitals

WHEREAS, Rolling Meadows desires to engage Service Provider to perform electricity consultancy services and procurement for Rolling Meadows residential and small commercial electric accounts.

WHEREAS, Services Provider desires to perform the Services and desires to be so engaged.

NOW, THEREFORE, in consideration of the foregoing and of the covenants and agreements herein contained, the parties, intending to be legally bound, agree as follows:

Provisions

I. Performance of the Services. Provider shall:

- A. Provide the following services:
 - 1. Electricity Residential opt-out consulting services
 - 2. Marketing services for opt-out electricity aggregation program and associates costs to perform awareness campaign
 - 3. Coordinating efforts with the Illinois Commerce Commission
 - 4. Attending public hearings with the City and other municipal partners
 - 5. Bid creation and execution with multiple electricity suppliers with final selection of an electric supplier being decided by Rolling Meadows
 - 6. Negotiating fees for the City with winning suppliers in an amount equal to or greater than the rate negotiated for Good Energy, L.P.
 - 7. After purchase program delivery and on-going daily monitoring,
- B. Give prompt notice to Rolling Meadows should the Service Provider observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the electricity sale & purchase agreement.
- C. Remit to Rolling Meadows after the termination of this Agreement, all files and documents pertaining to the project that have been obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials.
- D. Comply with all statutes, ordinances, laws, rules and regulations which may be applicable to the services provided hereunder.

II. Obligations of Rolling Meadows. Rolling Meadows shall:

- A. Assist the Service Provider by placing at its disposal all public information pertinent to the services for the project, upon reasonable request.
- B. Use reasonable efforts to secure release of other data applicable to the project held by others.
- C. Give prompt notice to the Service Provider should Rolling Meadows observe or otherwise become aware of any fault or deficit in the project or any nonconformance with the Agreement.
- D. Consider an ordinance to put the opt out referendum on the ballot on the next election

III. Term and Termination. The Agreement shall commence on the 26th day of September, 2011 and shall terminate on the 30th day of September, 2014, or as otherwise mutually agreed to by Rolling Meadows and the Service Provider. Rolling Meadows may terminate this Agreement at any time by giving Service Provider thirty (30) days advance written notice. In the event this Agreement is terminated by Rolling Meadows prior to its natural expiration, Service Provider shall be paid the term of electricity purchased through the residential small commercial opt-out contract by the current alternative supplier.

IV. Payment.

Rolling Meadows agrees that Good Energy fees will be paid by the selected electricity supplier per kWh (volumetrically) for electricity purchased for the duration of the municipal contract. Such fees will be consistent with those fees paid for other nearby municipalities.

V. Relationship of the Parties. The parties acknowledge and agree that Service Provider is an independent contractor and is not an agent or employee of Rolling Meadows. Nothing in this Agreement shall be construed to create a relationship between Service Provider and Rolling Meadows of a partnership, association, or joint venture.

VI. Indemnification.

- A. **Professional Liability.** Relative to any and all claims, losses, damages, liability and cost, the Service Provider agrees to indemnify and save Rolling Meadows, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury claimed to arise from a negligent act, error or omission by the Service Provider or its employees.
- B. **Non-Professional Liability (General Liability).** To the fullest extent permitted by law, the Service Provider shall indemnify, defend and hold harmless Rolling Meadows, its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the Service Provider, provided that such claim, damage, loss or expenses is attributable to bodily injury,

sickness, disease or death, or to injury to or destruction of property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused to in whole or in part by the acts or omissions of the Service Provider, any subconsultant(s) of the Service Provider, its against, or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim damage, loss or expense is caused in part by a party indemnified hereunder. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

VII. Insurance.

- A. The Service Provider shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect himself from any claim arising out of the performance of professional services and caused by negligent acts, omissions or negligent acts for which the Service Provider may be legally negligent. The Service Provider shall maintain said coverage for the entire contract period and for a minimum of one year after completion of the work under the contract.
- B. In addition to errors and omissions insurance, the Service Provider shall also secure and maintain, at his/her own expense, insurance for protection from claims under Worker's Compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and any other insurance prescribed by laws, rules, regulations, ordinances, codes or orders.
- C. The Service Provider shall secure and maintain, at his/her own expense, General Liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.
- D. The Service Provider shall secure and maintain, at his/her/its own expense, Property insurance for protection from claims or damages because of damage to or destruction of property including loss of use resulting therefrom in an amount not less than Five Hundred Thousand Dollars (\$500,000.00). Rolling Meadows shall be held harmless for any damage to the Service Provider's property and/or equipment during the course of performance under the Contract.
- E. The above referenced insurance shall be maintained in full force and effect during the life of this Contract and for one year beyond, where specified. Certificates showing that the Service Provider is carrying the above referenced insurance in at least the above specified minimum amounts shall be furnished to, and approved by, Rolling Meadows prior to the start of work on the project and before Rolling Meadows is obligated to make any payments to the Service Provider for the work performed under the provision of this contract. All such Certificates, with the exception of those for Worker's Compensation and Errors & Omissions coverage, shall clearly reflect that the Rolling Meadows is an "Additional Insured".

VIII. Right to Audit

- A. Service Provider guarantees that the individuals employed by the Service Provider in any capacity, including but not limited to, employees, subcontractors and independent contractors, are authorized to work in the United States. The Service Provider represents that it has completed the I-9 verification process for all individuals the Service Provider has performing services for Rolling Meadows. Rolling Meadows maintains the right to audit the Form I-9s for all individuals the Service Provider has performing services for Rolling Meadows every six (6) months. Rolling Meadows will provide the Service Provider with five (5) days advanced written notice of its intent to perform a Form I-9 audit. In response to Rolling Meadows's audit request, the Service Provider shall provide copies of all Form I-9s and any supporting documentation for all individuals who the Service Provider had performing services for Rolling Meadows at any time subsequent to the date upon which Rolling Meadows gave notice of the preceding Form I-9 audit.
- B. The Service Provider agrees to indemnify Rolling Meadows in accordance with Section VI of the Agreement for any issue arising out of the Service Provider's hiring or retention of any individual who is not authorized to work in the United States.

IX. Taxes.

- A. Service Provider has the following identification number for income tax purposes: **43-2003973**.
 - B. Service Provider is subject to and responsible for all applicable federal, state, and local taxes.
 - C. Rolling Meadows represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to Service Provider upon written request. Service Provider hereby further agrees to withhold all municipal income taxes due or payable under the provisions of the Codified Ordinances of Rolling Meadows, Illinois, for wages, salaries and commissions paid to its employees and further agrees that any of its subcontractors shall be required to agree to withhold any such municipal income taxes due under such chapter for Services performed under this Agreement.
- X. Assignment.** Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment.
- XI. Entire Agreement / Amendment.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. This Agreement may be amended or modified only by a writing executed by the duly authorized officers of the parties hereto. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by both parties in accordance with the laws of the State of Illinois.

XII. Discrimination.

- A. No discrimination for reason of race, religion, sex, age or country of national origin shall be permitted or authorized by Rolling Meadows and/or Service Provider in connection with the Services.
- B. Nothing in this Agreement shall require the commission of any act contrary to any law or any rules or regulations of any union, guild, or similar body having jurisdiction over the Services of Service Provider.

XIII. Governing Law/Venue. Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the State of Illinois, in any court of competent jurisdiction in Cook County, Illinois.

XIV. Severability. If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and shall be replaced by a valid, mutually agreeable and enforceable provision which so far as possible achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.

XV. Paragraph Headings. Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

[signatures appear on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the _____ day of _____, 2011.

ROLLING MEADOWS, ILLINOIS

BY: _____
Tom Rooney., Mayor

GOOD ENERGY, L.P.

BY: _____
Javier Barrios, Managing Partner

Warrant Approval Summary Sheet

1/24/12

January 6 to January 17, 2012 (for January 24, 2012 City Council Meeting)

Manual Disbursements:

Description

None

Manual Check Subtotal: \$ -

Warrant Register Checks (City Expenses & Refunds)

\$ 94,922.14

Accounts Payable Subtotal: \$ **94,922.14**

Payroll and Taxes:

Bi-Weekly P/R - 1/13/12

\$ 574,065.89

Payroll and Taxes Subtotal: \$ **574,065.89**

Wire Transfers/ACH Payments:

JAWA

\$ -

Debt Service

\$ -

ICMA (PEHP)

\$ -

IPBC (health insurance)

\$ -

ACH Payments/Wires-Palatine Oil Co., credit purchases, fees, postage, etc.

\$ 4,921.00

Wire Transfers/ACH Payments Subtotal: \$ **4,921.00**

TOTAL AMOUNT FOR APPROVAL

\$ 673,909.03

The preceding list of bills was reviewed and recommended for payment.
Submitted by Finance Department

(Date)

Mayor (or Mayor Protem)

ATTEST:

(Date)

Deputy City Clerk

(Date)

Finance Director

DATE: 01/18/12
TIME: 13:17:15
ID: AP441000.WOW

City of Rolling Meadows
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/23/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0003413 B& L SUPPLY & INSTALLATION INC							
PBL110946	12/22/11	01	PBL110946 2403 MAPLE	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003921 BASS, MAY M							
9155	01/09/12	01	OVERPAYMENT	01-00-0000-41170		01/23/12	370.00
				REAL ESTATE TRANSFER TAX			
						INVOICE TOTAL:	370.00
						VENDOR TOTAL:	370.00
T0003552 CARDEN EXTERIORS INC							
PBL110875	01/05/12	01	PBL110875 3302 BROOKMEADE DR	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003919 CREATIVE EXTERIORS INC							
PBL110721	12/22/11	01	PBL110721 2404 CEDAR ST	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003339 DANLEY LUMBER CO							
PBL110949	01/09/12	01	PBL110949 3007 PARK CT	08-00-0000-26010		01/23/12	85.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	85.00
						VENDOR TOTAL:	85.00
T0002819 DONALD & DOROTHY DONARSKI							

DATE: 01/18/12
TIME: 13:17:15
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City of Rolling Meadows
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/23/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0002819 DONALD & DOROTHY DONARSKI							
ALARM 2012	01/05/12	01	OVERPAYMENT	01-00-0000-44725		01/23/12	10.00
				ALARM SYSTEM PERMITS			
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
T0003594 EXECUTIVE CONSTRUCTION INC							
PBL110912	01/09/12	01	PBL110912 3800 GOLF RD	08-00-0000-26010		01/23/12	170.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	170.00
T0003528 FELDCO FACTORY TO YOU							
PBL110249	01/05/12	01	PBL110249 2302 ST JAMES ST	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003916 FENCE STORE (THE)							
PF110020	01/05/12	01	PF110020 WOODFIELD CROSSING	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
PF110055	12/22/11	01	PF110055 WOODFIELD CROSSING	08-00-0000-26010		01/23/12	850.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	850.00
						VENDOR TOTAL:	900.00
T0003923 FOX, GEORGE & DONICA							
PBL100791	01/09/12	01	PBL100791 2307 CAMPBELL ST	08-00-0000-26010		01/23/12	100.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00

DATE: 01/18/12
TIME: 13:17:15
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City of Rolling Meadows
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/23/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0003436 GALAXIE LUMBER & CONST							
PBL110867	01/05/12	01	PBL110867 3108 THRUSH LN	08-00-0000-26010		01/23/12	260.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	260.00
						VENDOR TOTAL:	260.00
T0003468 GILKEY WINDOW CO OF IL							
PBL110735	01/05/12	01	PBL110735 2207 WREN	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003912 GUARINO, NANCY							
PBL110753	01/05/12	01	PBL110753 3403 FREMONT ST	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003920 JANS, NICHOLAS							
11-1466	11/07/11	01	OVERPAYMENT	01-00-0000-46550		01/23/12	40.00
				AMBULANCE SVC			
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
T0003910 JML OVERHEAD DOOR INC							
PBL110846	01/05/12	01	PBL110846 2708 SIGWALT CT	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003619 KRUEGER LANDSCAPING INC							

DATE: 01/18/12
TIME: 13:17:15
ID: AP441000.WOW

City of Rolling Meadows
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/23/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

T0003619 KRUEGER LANDSCAPING INC							
PBL110860	01/05/12	01	PBL110860 4503 THORNTREE	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0002260 L D ANDERSON							
PDW110164	01/09/12	01	PDW110164 3620 EDISON PL	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003922 LAKEVIEW CONSTRUCTION INC							
PBL110237	01/09/12	01	PBL110237 1327 GOLF RD	08-00-0000-26010		01/23/12	2,000.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,000.00
T0002798 LAMIRAGE							
PBL070768	01/09/12	01	PBL070768 3223 ALGONQUIN RD	08-00-0000-26010		01/23/12	425.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	425.00
PBL090419	01/09/12	01	PBL090419 3223 ALGONQUIN RD	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	475.00
T0000961 HEATHER LARSON							
PBL110881	01/05/12	01	PBL110881 3602 BOBWHITE	08-00-0000-26010		01/23/12	125.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00

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T0003909 MCMICHAEL, JIM							
PBL100571	01/05/12	01	PBL100571 3502 TEAL CT	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003925 NITTI DEVELOPMENT LLC							
PBL110714	01/09/12	01	PBL110714 2950 GOLF RD	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003917 PATEL, JAY							
PBL100743	01/05/12	01	PBL100743 1647 ALGONQUIN RD	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003911 PLASTERING ONE INC							
PBL110938	01/05/12	01	PBL110938 ALGONQUIN RD SHOP CT	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
PBL110947	01/05/12	01	PBL110947 ALGONQUIN RD SHOP CT	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
PBL110961	01/05/12	01	PBL110961 ALGONQUIN RD SHOP CT	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	150.00
T0003913 POYRAZ CORP							

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T0003913 POYRAZ CORP							
PB110810	01/05/12	01	PBL110810 2631 KIRCHOFF RD	08-00-0000-26010		01/23/12	70.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
T0003914 RYMASZEWSKI, PIOTR							
PBL110933	01/05/12	01	PBL110933 2700 CARDINAL DR	08-00-0000-26010		01/23/12	60.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
T0003915 SCOTT, ROGER							
PBL110987	01/05/12	01	PBL110987 2911 THRUSH LN	08-00-0000-26010		01/23/12	50.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0003924 SKENDER CONSTRUCTION							
PBL110301	01/09/12	01	PBL110301 1701 GOLF T3 9TH FL	08-00-0000-26010		01/23/12	3,500.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	3,500.00
						VENDOR TOTAL:	3,500.00
T0003908 TM ROOFS INC							
PBL110764	01/05/12	01	PBL110764 2550 GOLF RD	08-00-0000-26010		01/23/12	235.00
				ESCROW - SURETY DEPOSITS			
						INVOICE TOTAL:	235.00
						VENDOR TOTAL:	235.00
						TOTAL ALL INVOICES:	9,200.00

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AETNA	AETNA TRUCK PARTS INC.						
525055	12/28/11	01	ASSORTMENT OF FILTERS/MP	14-07-3200-57280		12/31/11	26.85
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	26.85
525189	12/31/11	01	FILTER/MP	14-07-3200-57280		12/31/11	6.26
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	6.26
						VENDOR TOTAL:	33.11
AMERIGAS AMERIGAS-PALATINE							
5356-471069A	12/15/11	01	PROPANE TANK/FORKLIFT/MP	14-07-3200-56250		12/31/11	83.26
				GASOLINE/FUEL			
						INVOICE TOTAL:	83.26
						VENDOR TOTAL:	83.26
ASSTS ASSOCIATED TECHNICAL SERVICES							
21991	12/20/11	01	RD8000 PDL RECEIVER	20-07-3500-56230	20111113	12/31/11	3,006.00
				SMALL TOOLS AND EQUIPMENT			
		02	10 WATT HIGH OUTPUT TRANSMITTE	20-07-3500-56230			2,215.00
				SMALL TOOLS AND EQUIPMENT			
		03	RD8000 SOFT CARRY CASE	20-07-3500-56230			138.00
				SMALL TOOLS AND EQUIPMENT			
						INVOICE TOTAL:	5,359.00
						VENDOR TOTAL:	5,359.00
BODYBU BODY BUILDERS AUTOMOTIVE							
DA1AF99A	12/28/11	01	BODY REPAIR T310 QUOTE	14-07-3200-54640	20111146	12/31/11	1,058.80
				OUTSIDE REPAIR AND MAINTEN			
						INVOICE TOTAL:	1,058.80
						VENDOR TOTAL:	1,058.80
CDW CDW GOVERNMENT, INC.							

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CDW	CDW GOVERNMENT, INC.						
C634724	12/31/11	01	CABLE FOR PD INVESTIGATIONS	01-06-1500-56215		12/31/11	34.13
		02	2011 EXPENSE	COMPUTER SUPPLIES ** COMMENT **			
						INVOICE TOTAL:	34.13
						VENDOR TOTAL:	34.13
BURKEC	CHRISTOPHER B. BURKE						
103833	12/07/11	01	R/CONSTR OB 1700 HICKS	01-05-8600-54610	20111122	12/31/11	2,993.00
		02	2011 INVOICE	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	2,993.00
103835	12/07/11	01	R/CONSTR OB 3705 PHEASANT	01-05-8600-54610	20111124	12/31/11	2,200.00
		02	2011 INVOICE	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	2,200.00
103837	12/07/11	01	R/CONSTR OB 600 HICKS	01-05-8600-54610	20111123	12/31/11	1,200.00
		02	2011 INVOICE	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	1,200.00
103838	12/07/11	01	R/CONSTR OB 2380 HICKS RD	01-05-8600-54610	20111125	12/31/11	1,692.00
		02	2011 INVOICE	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	1,692.00
104160	12/31/11	01	WEST & EAST FRONTAGE/RD BRIDGE	61-07-4300-54612	20110106	12/31/11	270.46
		02	PROJECT CODE R-11-005	PROFESSIONAL SVCS REIMB ** COMMENT **			
						INVOICE TOTAL:	270.46
104391	01/12/12	01	ENGINEERING SERVICES-DEC 2011	01-12-1350-54619		12/31/11	2,200.00
				ENGINEERING SERVICES			
						INVOICE TOTAL:	2,200.00

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BURKEC	CHRISTOPHER B. BURKE						
104392	12/31/11	01	ENG SERV/COTTONWOOD PK PARCEL	20-07-3500-54610	20111077	12/31/11	1,440.50
		02	PROJECT CODE W-11-002	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	1,440.50
104393	12/31/11	01	DETENTION ANALYSIS/GETTYSBURG	20-07-5100-54610	20110988	12/31/11	2,662.25
		02	PROJECT CODE STM-11-01	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	2,662.25
104394	12/31/11	01	NEW WILKE ROAD SPEED STUDY	01-07-3000-54610	20111140	12/31/11	2,444.07
		02	PROJECT CODE R-12-001	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	2,444.07
104397	12/31/11	01	ENG SERV-NEW WILKE RD	61-07-4300-60020	20110445	12/31/11	521.50
		02	PROJECT CODE R-11-004	IMPROVEMENTS NOT TO BUILDI ** COMMENT **			
						INVOICE TOTAL:	521.50
						VENDOR TOTAL:	17,623.78
COMED	COMED						
2720039016	DEC 2011	12/31/11	01	MUSEUM 12/2/11 TO 1/5/12	01-10-1180-54290	12/31/11	73.72
			02	2011 EXPENSE	UTILITIES ** COMMENT **		
						INVOICE TOTAL:	73.72
						VENDOR TOTAL:	73.72
COMED1	COMED						
0015006050/DEC 2011	12/31/11	01	BARKER AVE PUMP	33-07-3100-54290		12/31/11	74.87
		02	12/2/11-1/4/12	UTILITIES ** COMMENT **			
						INVOICE TOTAL:	74.87

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COMED1	COMED						
0199113052/DEC 2011	12/31/11	01	PUMP STATION #1(12/2/11-1/5/12)	20-07-3500-54290		12/31/11	1,387.10
				UTILITIES			
						INVOICE TOTAL:	1,387.10
2995013013/DEC 2011	12/31/11	01	JWP 6 PED LIGHTS	03-07-4100-54290		12/31/11	72.46
		02	12/1/11-1/4/11	UTILITIES			
				** COMMENT **			
						INVOICE TOTAL:	72.46
5126139003/DEC 2011	12/31/11	01	GATEWAY PARK (12/1/11-1/4/12)	33-07-3100-54290		12/31/11	69.86
				UTILITIES			
						INVOICE TOTAL:	69.86
						VENDOR TOTAL:	1,604.29
COMED3	COMED						
0407161031	12/31/11	01	WATER FACILITIES	20-07-3500-54290		12/31/11	5,305.45
		02	(11/18/11-12/21/11)	UTILITIES			
				** COMMENT **			
						INVOICE TOTAL:	5,305.45
1659146023/DEC 2011	12/31/11	01	RENTAL ST LITES(11/2/2-1/6/12)	03-07-4100-54290		12/31/11	6,242.04
				UTILITIES			
						INVOICE TOTAL:	6,242.04
						VENDOR TOTAL:	11,547.49
CREEKSP	CREEKSIDE PRINTING						
12281102	12/28/11	01	JANUARY NEWS & VIEWS	01-01-1160-54270	20120009	12/31/11	1,379.02
		02	2011	PRINTING AND DUPLICATING			
				** COMMENT **			
						INVOICE TOTAL:	1,379.02
						VENDOR TOTAL:	1,379.02
DWYERP	PAT DWYER						

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DWYERP PAT DWYER							
REIMB/12/30/11	12/30/11	01	REIMB-COLLEGE TUITION/#949	20-07-5000-53110	20120020	12/31/11	1,068.75
				PROFESSIONAL DEVELOPMENT			
						INVOICE TOTAL:	1,068.75
						VENDOR TOTAL:	1,068.75
FIRESESV FIRE SERVICE MANAGEMENT/							
11292	12/16/11	01	CLEAN/REPAIR TURNOUT GEAR	01-04-2400-56100	20120001	12/31/11	474.57
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	474.57
						VENDOR TOTAL:	474.57
FLEETSS FLEET SAFETY SUPPLY							
54379	12/28/11	01	FLASHER MODULE,FREIGHT/C185	14-07-3200-57280		12/31/11	65.09
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	65.09
						VENDOR TOTAL:	65.09
G&O G & O THERMAL							
830214	11/28/11	01	SEAL/B&G	33-07-3100-57280	20111050	12/31/11	336.00
				REPAIR & MAINTENANCE SUPPL			
		02	GASKETS/B&G	33-07-3100-57280			9.76
				REPAIR & MAINTENANCE SUPPL			
		03	SLEEVE KIT/B&G	33-07-3100-57280			125.44
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	471.20
						VENDOR TOTAL:	471.20
GALLS GALLS							
511831635	12/09/11	01	BARRIER TAPE	01-04-2400-56230		12/31/11	62.95
				SMALL TOOLS AND EQUIPMENT			
						INVOICE TOTAL:	62.95
						VENDOR TOTAL:	62.95

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GEOCARIS JAMES A. GEOCARIS, SR.							
DEC 2011	12/31/11	01	DEC CITY PROSECUTOR	01-12-1350-54613 CITY PROSECUTOR	20110399	12/31/11	2,666.00
						INVOICE TOTAL:	2,666.00
						VENDOR TOTAL:	2,666.00
ILPUMP ILLINOIS PUMP, INC.							
S-7884	11/01/11	01	REPLACEMENT OF MECHANICAL SEAL	20-07-3500-54640 OUTSIDE REPAIR AND MAINTEN	20110893	12/31/11	3,986.00
						INVOICE TOTAL:	3,986.00
						VENDOR TOTAL:	3,986.00
KRUMSTOK BARRY KRUMSTOK							
DEC 2011	12/31/11	01	DEC 2011 MILEAGE	01-01-1130-54250 TRAVEL AND LODGING		12/31/11	79.92
						INVOICE TOTAL:	79.92
						VENDOR TOTAL:	79.92
LANDS LANDS' END BUSINESS OUTFITTERS							
11007787	01/12/12	01	UNIFORMS	01-05-8600-56100 UNIFORMS & CLOTHING	20120008	12/31/11	494.68
		02	UNIFORM	01-05-8000-56100 UNIFORMS & CLOTHING			45.45
						INVOICE TOTAL:	540.13
11028195	01/12/12	01	UNIFORMS - INSPECTORS	01-05-8600-56100 UNIFORMS & CLOTHING		12/31/11	205.80
		02		** COMMENT **			
						INVOICE TOTAL:	205.80
11038520 - CREDIT		01	CREDIT FOR RETURNED SHIRTS	01-05-8600-56100 UNIFORMS & CLOTHING		12/31/11	-243.30
						INVOICE TOTAL:	-243.30
						VENDOR TOTAL:	502.63

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LAXMI	LAXMI ENERGY CORP.						
10212	12/31/11	01	(18) CAR WASHES/PD	14-07-3200-54640		12/31/11	53.82
		02	12/1/2011 TO 12/31/11	OUTSIDE REPAIR AND MAINTEN ** COMMENT **			
						INVOICE TOTAL:	53.82
						VENDOR TOTAL:	53.82
LEXIS	LEXISNEXIS RISK DATA MGMT						
1037302-20111231	12/31/11	01	SEARCHES/REPORTS	01-03-2140-54610		12/31/11	108.30
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	108.30
						VENDOR TOTAL:	108.30
LOGSDON	LOGSDON OFFICE SUPPLY						
389592	12/19/11	01	OFFICE SUPPLIES	16-02-1200-56210		12/31/11	65.86
				OFFICE SUPPLIES			
						INVOICE TOTAL:	65.86
390608	12/30/11	01	OFFICE SUPPLIES/PWADM	01-07-3000-56210		12/31/11	31.74
				OFFICE SUPPLIES			
						INVOICE TOTAL:	31.74
390709	12/30/11	01	SUPPLIES	01-03-2130-56220		12/31/11	117.23
				OPERATING SUPPLIES			
						INVOICE TOTAL:	117.23
						VENDOR TOTAL:	214.83
MCCANN I	MCCANN INDUSTRIES INC.						
03153796	12/29/11	01	14" ASPHALT BLADES	61-07-4300-56230	20111093	12/31/11	468.00
				SMALL TOOLS AND EQUIP			
		02	20" ASPHALT OVERLAY BLADES	61-07-4300-56230			1,066.67
				SMALL TOOLS AND EQUIP			
						INVOICE TOTAL:	1,534.67
						VENDOR TOTAL:	1,534.67

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MEADOWF	MEADOWS FUNERAL HOME						
12/6/11	12/31/11	01	BODY REMOVAL 11-8895	01-03-2140-54610		12/31/11	85.00
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	85.00
						VENDOR TOTAL:	85.00
NEOPOST	NEOPOST INC						
9116742	12/08/11	01	POSTAGE MACHINE REPAIR	01-12-1350-54640		12/31/11	8.96
				OUTSIDE REPAIR AND MAINTEN			
						INVOICE TOTAL:	8.96
						VENDOR TOTAL:	8.96
NICOR	NICOR GAS						
29166600006/DEC 2011	12/28/11	01	WELL HOUSE #1	20-07-3500-54290		12/31/11	71.70
		02	11/23/11-12/27/11	UTILITIES			
				** COMMENT **			
						INVOICE TOTAL:	71.70
66636600000/DEC 2011	12/29/11	01	PUMP HOUSE #5	20-07-3500-54290		12/31/11	273.15
		02	(11/28/11-12/28/11)	UTILITIES			
				** COMMENT **			
						INVOICE TOTAL:	273.15
67956600000/DEC 2011	12/30/11	01	FD #15 (11/29/11-12/29/11)	33-07-3100-54290		12/31/11	516.91
				UTILITIES			
						INVOICE TOTAL:	516.91
70255600002/DEC 2011	12/29/11	01	PUMP HOUSE #4	20-07-3500-54290		12/31/11	142.93
		02	(11/28/11-12/28/11)	UTILITIES			
				** COMMENT **			
						INVOICE TOTAL:	142.93
74687400007A	12/29/11	01	MUSEUM-DEC 2011	01-10-1180-54290		12/31/11	121.48
				UTILITIES			
						INVOICE TOTAL:	121.48
						VENDOR TOTAL:	1,126.17

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NWCOMH NORTHWEST COMMUNITY HOSPITAL							
OHS 3727-182	12/31/11	01	PHYSICAL EXAM	01-04-2400-53090	20120030	12/31/11	532.00
		02	2011 EXPENSE	PHYSICAL EXAMS ** COMMENT **			
						INVOICE TOTAL:	532.00
						VENDOR TOTAL:	532.00
NWCOMH2 NORTHWEST COMMUNITY HOSPITAL							
EJ CALUNCAGUIN 2011	12/22/11	01	SYSTEM ENTRY FEE-EJ CALUNGCAGU	01-04-2400-53110		12/31/11	75.00
				PROFESSIONAL DEVELOPMENT			
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
R&M R & M COMMUNICATIONS							
128	12/31/11	01	NEWS & VIEWS-JAN/FEB 2012	01-01-1160-54610	20120010	12/31/11	2,482.45
		02	2011 EXPENSE	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	2,482.45
						VENDOR TOTAL:	2,482.45
SHERWIN SHERWIN ACE HARDWARE							
48083	12/31/11	01	OPERATING SUPPLIES	01-04-2400-56220		12/31/11	14.90
				OPERATING SUPPLIES			
						INVOICE TOTAL:	14.90
						VENDOR TOTAL:	14.90
SPRINGAL SPRING-ALIGN OF PALATINE, INC.							
87698	12/16/11	01	DOUBLE BEVELED COUNTERSUNK	61-07-4300-57280	20111079	12/31/11	1,386.00
				REPAIR & MAINTENANCE SUPPL			
		02	FREIGHT/MP	61-07-4300-57280			190.00
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	1,576.00

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SPRINGAL SPRING-ALIGN OF PALATINE, INC.							
87815	12/16/11	01	OST-1500 NOSEFLOW CORNER	14-07-3200-57280	20111065	12/31/11	70.00
				REPAIR & MAINTENANCE SUPPL			
		02	1/2" X 2 PLOW BOLT	14-07-3200-57280			112.50
				REPAIR & MAINTENANCE SUPPL			
		03	1/2" X 2 1/2 PLOW BOLT	14-07-3200-57280			125.00
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	307.50
87816	12/16/11	01	(5) CURB GUARDS/MP	14-07-3200-57280		12/31/11	350.00
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	2,233.50
THOMPST THOMAS A THOMPSON							
236 DEC 2011	01/12/12	01	SENIOR HANDYMAN DEC 2011	01-05-8000-54611		12/31/11	140.00
				OTHER SERVICES			
						INVOICE TOTAL:	140.00
						VENDOR TOTAL:	140.00
THOMPSES THOMPSON ELEVATOR INSPECTION							
11-2937	08/25/11	01	R/7 SA INSPECTIONS	01-05-8600-54610	20111120	12/31/11	301.00
				PROFESSIONAL SERVICES			
		02	2011 INVOICE	** COMMENT **			
						INVOICE TOTAL:	301.00
11-4106	12/01/11	01	R/1 SA ELVTR INSP	01-05-8600-54610		12/31/11	43.00
				PROFESSIONAL SERVICES			
		02	2011 INVOICE	** COMMENT **			
						INVOICE TOTAL:	43.00
11-4246	12/13/11	01	R/20 SA ELVTR INSPS	01-05-8600-54610	20111119	12/31/11	903.00
				PROFESSIONAL SERVICES			

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THOMPSES THOMPSON ELEVATOR INSPECTION							
11-4246	12/13/11	02	2011 INVOICE	** COMMENT **	20111119	12/31/11	
						INVOICE TOTAL:	903.00
						VENDOR TOTAL:	1,247.00
TRAFFIC2 TRAFFIC CONTROL & PROTECTION							
71609	12/27/11	01	24" HIP 080 NO PARKING SYMBOL	61-07-4300-56220	20111098	12/31/11	825.00
				OPERATING SUPPLIES			
		02	12X8 HIP 080 NO PARKING	61-07-4300-56220			382.00
				OPERATING SUPPLIES			
		03	24 X 12 ALUMINUM BLANKS	61-07-4300-56220			192.00
				OPERATING SUPPLIES			
		04	18 X 24 ALUMINUM BLANKS	61-07-4300-56220			172.00
				OPERATING SUPPLIES			
		05	DETACHABLE POST PULLER JAWS	61-07-4300-56220			172.80
				OPERATING SUPPLIES			
		06	SHIPPING & HANDLING	61-07-4300-56220			75.00
				OPERATING SUPPLIES			
						INVOICE TOTAL:	1,818.80
						VENDOR TOTAL:	1,818.80
TRI-ST H TRI-STATE HYDRAULICS, INC.							
320280	12/09/11	01	101-1001-009 SPINNER MOTOR/MP	14-07-3200-57280	20111071	12/31/11	464.00
				REPAIR & MAINTENANCE SUPPL			
		02	FREIGHT/MP	14-07-3200-57280			22.22
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	486.22
320347	12/23/11	01	HYDRAULIC PUMP REBUILT/T338	14-07-3200-54640	20111107	12/31/11	556.69
				OUTSIDE REPAIR AND MAINTEN			
						INVOICE TOTAL:	556.69
						VENDOR TOTAL:	1,042.91
UNDERWR UNDERWRITERS LABORATORIES							

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UNDERWR UNDERWRITERS LABORATORIES							
710150843585	12/31/11	01	LADDER TESTING-GROUND LADDERS	01-04-2400-54640	20120031	12/31/11	843.75
		02	2011 EXPENSE	OUTSIDE REPAIR AND MAINTEN ** COMMENT **			
						INVOICE TOTAL:	843.75
						VENDOR TOTAL:	843.75
VEOLIA VEOLIA ES SOLID WASTE MIDWEST							
F40000024936	12/25/11	01	9.16 TNS CHIPPER DEBRIS	16-07-5600-54225	20120015	12/31/11	411.10
				DUMP FEES			
						INVOICE TOTAL:	411.10
F40000024976	12/31/11	01	7.15 CHIPPER DEBRIS	16-07-5600-54225	20120015	12/31/11	320.89
				DUMP FEES			
						INVOICE TOTAL:	320.89
						VENDOR TOTAL:	731.99
VILLAH VILLAGE OF ARLINGTON HEIGHTS							
60629	12/31/11	01	TRAF LITE MAINT/CAMPBELL&WILKE	03-07-4100-54610		12/31/11	70.87
		02	OCT 1 - DEC 31, 2011	PROFESSIONAL SERVICES ** COMMENT **			
						INVOICE TOTAL:	70.87
						VENDOR TOTAL:	70.87
VILPAL VILLAGE OF PALATINE							
IT00000007	12/16/11	01	MAPPING PROJECT	01-04-2400-54270	20120006	12/31/11	800.00
				PRINTING AND DUPLICATING			
						INVOICE TOTAL:	800.00
						VENDOR TOTAL:	800.00
						TOTAL ALL INVOICES:	63,338.63

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ADVANCE	ADVANCE ENGINE REBUILDERS						
23408	01/13/12	01	PC BOARDPLOW CONTROLLER/T325	14-07-3200-57280		01/24/12	174.07
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	174.07
						VENDOR TOTAL:	174.07
AETNA	AETNA TRUCK PARTS INC.						
525570	01/11/12	01	FILTER/MP	14-07-3200-57280		01/24/12	15.70
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	15.70
525571	01/11/12	01	FILTER/MP	14-07-3200-57280		01/24/12	18.44
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	18.44
525572	01/11/12	01	ASSORTMENT OF FILTERS/MP	14-07-3200-57280		01/24/12	201.07
		02	ASSORTMENT OF CLAMPS/MP	14-07-3200-57280			15.96
		03	SEAL CLAMP/MP	14-07-3200-57280			26.82
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	243.85
525573	01/11/12	01	ASSORTMENT OF FILTERS/MP	14-07-3200-57280		01/24/12	66.25
		02	CLAMP/MP	14-07-3200-57280			8.94
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	75.19
						VENDOR TOTAL:	353.18
AHHOSP	ARLINGTON HEIGHTS ANIMAL						
120811-122711	01/03/12	01	ANIMAL CARE/CONTROL	01-03-2130-54860	20120029	01/24/12	317.00
				ANIMAL CONTROL			
						INVOICE TOTAL:	317.00
						VENDOR TOTAL:	317.00

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AUTOT	AUTO TECH CENTERS, INC.						
231978	01/04/12	01	SCRAP TIRES/MP	14-07-3200-56255		01/24/12	112.50
				TIRES			
						INVOICE TOTAL:	112.50
						VENDOR TOTAL:	112.50
BOWMAN	BOWMAN COMPANY						
3983529001	01/05/12	01	SHOP SUPPLIES/MP	14-07-3200-57280		01/24/12	120.05
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	120.05
						VENDOR TOTAL:	120.05
BRAKE	BRAKE ALIGN PARTS & SERVICES						
29196	01/12/12	01	FITTING/MP	14-07-3200-57280		01/24/12	29.72
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	29.72
						VENDOR TOTAL:	29.72
CALLONE	CALL ONE						
JANUARY 2012	01/15/12	01	JANUARY OVERHEAD	01-12-1350-54300		01/24/12	2,401.26
		02	JANUARY 911	04-03-2170-54300			18.85
		03	JANUARY POLICE	01-12-1350-54300			44.61
		04	JANUARY FIRE	01-12-1350-54300			589.49
		05	JANUARY IT	01-12-1350-54300			55.00
		06	JANUARY MUSEUM	01-10-1180-54300			37.86
		07	JANUARY PW	20-07-3500-54300			3,352.29
				TELECOMMUNICATIONS			

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CALLONE	CALL ONE						
JANUARY 2012	01/15/12	08	JANUARY PW	01-12-1350-54300		01/24/12	867.28
				TELECOMMUNICATIONS			
						INVOICE TOTAL:	7,366.64
						VENDOR TOTAL:	7,366.64
CARQUEST	CARQUEST AUTO PARTS						
2396-184689	12/14/11	01	CREDIT/TRANS FILTER	14-07-3200-57280		01/24/12	-14.53
		02	ORIG INV #184199	REPAIR & MAINTENANCE SUPPL			
				** COMMENT **			
						INVOICE TOTAL:	-14.53
2396-186210	01/10/12	01	BACK UP ALARM/MP	14-07-3200-57280		01/24/12	44.34
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	44.34
2396-186274	01/11/12	01	MERCON V TRANS FLUID/MP	14-07-3200-57280		01/24/12	67.92
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	67.92
						VENDOR TOTAL:	97.73
CDW	CDW GOVERNMENT, INC.						
D073491	01/04/12	01	SUPPLIES	01-03-2130-56220		01/24/12	55.81
				OPERATING SUPPLIES			
						INVOICE TOTAL:	55.81
D251909	01/09/12	01	TONER	01-06-1500-56215		01/24/12	168.64
		02	2012 EXPENSE	COMPUTER SUPPLIES			
				** COMMENT **			
						INVOICE TOTAL:	168.64
D312520	01/10/12	01	TONER	01-06-1500-56215		01/24/12	198.59
				COMPUTER SUPPLIES			

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CDW	CDW GOVERNMENT, INC.						
D312520	01/10/12	02	2012 EXPENSE	** COMMENT **		01/24/12	
						INVOICE TOTAL:	198.59
						VENDOR TOTAL:	423.04
CHICOMS	CHICAGO COMMUNICATIONS LLC						
224258	01/04/12	01	C.C.S. MAINTENANCE	04-03-2170-54640	20120033	01/24/12	2,373.30
				OUTSIDE REPAIR AND MAINTEN		INVOICE TOTAL:	2,373.30
						VENDOR TOTAL:	2,373.30
CHIINT	CHICAGO INTERNATIONAL TRUCKS						
11015290	01/04/12	01	FLUID,FREIGHT/T334	14-07-3200-57280		01/24/12	48.16
				REPAIR & MAINTENANCE SUPPL		INVOICE TOTAL:	48.16
11015828	01/12/12	01	HOUSING,FREIGHT/T312	14-07-3200-57280		01/24/12	79.22
				REPAIR & MAINTENANCE SUPPL		INVOICE TOTAL:	79.22
						VENDOR TOTAL:	127.38
CITYRM	CITY OF ROLLING MEADOWS						
JANUARY 2012	01/01/12	01	JANUARY UB PUBLIC WORKS	33-07-3100-54290		01/24/12	297.67
				UTILITIES			
		02	JANUARY UB CITY HALL	33-07-3100-54290			29.88
				UTILITIES			
		03	JANUARY FIRE STN 16	33-07-3100-54290			140.83
				UTILITIES			
		04	JANUARY UB MUSEUM	01-10-1180-54290			6.36
				UTILITIES			
		05	JANUARY UB OLD PW	33-07-3100-54290			75.28
				UTILITIES			

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CITYRM	CITY OF ROLLING MEADOWS						
JANUARY 2012	01/01/12	06	JANUARY UB CITY HALL	33-07-3100-54290		01/24/12	146.48
			UTILITIES				
		07	JANUARY UB FIRE STN 15	33-07-3100-54290			106.83
			UTILITIES				
		08	JANUARY UB WOODS PARK EAST	33-07-3100-54290			3.00
			UTILITIES				
		09	JANUARY UB WOODS PARK WEST	33-07-3100-54290			3.00
			UTILITIES				
						INVOICE TOTAL:	809.33
						VENDOR TOTAL:	809.33
COLLEY	COLLEY ELEVATOR CO						
109784	01/01/12	01	JAN-MNTHLY ELEVATOR INSPECTION	33-07-3100-54610	20120021	01/24/12	366.00
			PROFESSIONAL SERVICES				
						INVOICE TOTAL:	366.00
						VENDOR TOTAL:	366.00
DISCBENF	DISCOVERY BENEFITS						
0000283795	01/17/12	01	JANUARY 2012 FEES	45-02-1300-54611		01/24/12	200.00
			OTHER SERVICES				
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
FOREIGN	FOREIGN CAR PARTS, INC.						
168634	01/11/12	01	LATEX GLOVES,FREIGHT/MP	14-07-3200-56100		01/24/12	55.51
			UNIFORMS & CLOTHING				
						INVOICE TOTAL:	55.51
						VENDOR TOTAL:	55.51
GRAINGER	GRAINGER						
9719497159	01/03/12	01	AIR BY PASS VALVE/CH HVAC	33-07-3100-57280		01/24/12	68.40
			REPAIR & MAINTENANCE SUPPL				
						INVOICE TOTAL:	68.40
						VENDOR TOTAL:	68.40

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HOSKINS HOSKINS CHEVROLET							
516019	01/03/12	01	HANDLES/FD657 & T359	14-07-3200-57280		01/24/12	84.56
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	84.56
517219	01/09/12	01	LAMP/C301	14-07-3200-57280		01/24/12	41.93
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	41.93
						VENDOR TOTAL:	126.49
I F C A ILLINOIS FIRE CHIEFS							
12-1550	01/03/12	01	2012 MEMBERSHIP	01-04-2000-54630	20120017	01/24/12	450.00
		02	STEWART & FRANZGROTE	** COMMENT **			
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
INDTOWEL INDUSTRIAL TOWEL & UNIFORM							
5456177	01/04/12	01	WEEKLY TOWEL SERVICE	14-07-3200-56220		01/24/12	53.62
		02	UNIFORM RENTAL/#308	OPERATING SUPPLIES			
				14-07-3200-56100			28.52
		03	UNIFORM RENTAL/#303	UNIFORMS & CLOTHING			
				14-07-3200-56100			28.28
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	110.42
5459739	01/11/12	01	WEEKLY TOWEL SERVICE	14-07-3200-56220		01/24/12	59.68
		02	UNIFORM RENTAL/#308	OPERATING SUPPLIES			
				14-07-3200-56100			28.52
		03	UNIFORM RENTAL/#303	UNIFORMS & CLOTHING			
				14-07-3200-56100			28.28
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	116.48
						VENDOR TOTAL:	226.90

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INTRBAT INTERSTATE BATTERY							
20098157	01/04/12	01	BATTERY/C182	14-07-3200-57280		01/24/12	95.95
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	95.95
						VENDOR TOTAL:	95.95
KALE KALE UNIFORMS							
604259	01/10/12	01	UNIFORMS	01-03-2130-56100		01/24/12	41.00
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	41.00
604286	01/10/12	01	UNIFORMS	01-03-2130-56100		01/24/12	55.99
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	55.99
604287	01/10/12	01	UNIFORMS	01-03-2130-56100		01/24/12	55.99
				UNIFORMS & CLOTHING			
						INVOICE TOTAL:	55.99
						VENDOR TOTAL:	152.98
KONICA3 KONICA MINOLTA BUSINESS							
219931412	01/05/12	01	ADMIN MONTHLY USAGE	01-03-2000-57280		01/24/12	33.03
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	33.03
						VENDOR TOTAL:	33.03
LEEAUTO LEE AUTO PARTS							
410-250261	12/29/11	01	CREDIT/RADIATOR CAP	14-07-3200-57280		01/24/12	-9.43
		02	INVOICE # 250150	REPAIR & MAINTENANCE SUPPL			
			** COMMENT **				
						INVOICE TOTAL:	-9.43
410-250496	01/03/12	01	BRAKE HOSE/C300	14-07-3200-57280		01/24/12	25.29
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	25.29

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LEE AUTO LEE AUTO PARTS							
410-250949	01/09/12	01	MERCON SP TRANS FLUID/MP	14-07-3200-57280		01/24/12	73.08
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	73.08
410-251216	01/11/12	01	TRANS FILTER/T310	14-07-3200-57280		01/24/12	40.79
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	40.79
						VENDOR TOTAL:	129.73
LOGSDON LOGSDON OFFICE SUPPLY							
392446	01/11/12	01	OFFICE SUPPLIES/PW DEPT	01-07-3000-56210		01/24/12	192.11
				OFFICE SUPPLIES			
						INVOICE TOTAL:	192.11
						VENDOR TOTAL:	192.11
MCMASCAR MCMASTER-CARR SUPPLY CO.							
14443137	01/04/12	01	BIMETAL BAND SAW BLADE/MP	14-07-3200-57280		01/24/12	114.88
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	114.88
14672395	01/06/12	01	COUPLERS/MP	20-07-3500-57280		01/24/12	35.48
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	35.48
						VENDOR TOTAL:	150.36
METESS METROPOLITAN EMERGENCY SUPPORT							
2012 MEMBERSHIP	01/03/12	01	REHAB SERVICES	01-04-2400-54610	20120007	01/24/12	600.00
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	600.00
						VENDOR TOTAL:	600.00
METFIRE METROPOLITAN FIRE CHIEFS							

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METFIRE METROPOLITAN FIRE CHIEFS							
DUES 2012	01/03/12	01	DUES 2012	01-04-2000-54630		01/24/12	40.00
				DUES AND SUBSCRIPTIONS			
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	40.00
MIKESTOW MIKE'S TOWING/AUTO & TRUCK							
1045874	01/03/12	01	(5) SAFETY LANE TEST	14-07-3200-54610		01/24/12	130.81
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	130.81
						VENDOR TOTAL:	130.81
MORGRAW MORTON GROVE AUTOMOTIVE WEST							
50724	01/01/12	01	STARTER/MP	14-07-3200-57280		01/24/12	225.00
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	225.00
MURRAY MURRAY & TRETTEL, INC.							
0112-54	12/30/11	01	2012-GOLD SNOW & ICE WARNING	61-07-4300-54640	20120025	01/24/12	1,225.00
				OUTSIDE REPAIR AND MAINTEN			
						INVOICE TOTAL:	1,225.00
						VENDOR TOTAL:	1,225.00
RJNGROUP RJN GROUP, INC.							
04	01/12/12	01	ENG SERVICES/KILLARNEY CT	20-07-3500-54610	20111115	01/24/12	2,551.37
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	2,551.37
						VENDOR TOTAL:	2,551.37
RMPD ROLLING MEADOWS PARK DISTRICT							

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RMPD	ROLLING MEADOWS PARK DISTRICT						
2012 BENEFIT FAIR	01/13/12	01	2012 BENEFIT FAIR	01-01-1135-56220 OPERATING SUPPLIES		01/24/12	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
SAFETYKL SAFETY KLEEN							
56894026	01/05/12	01	WASTE OIL FILTERS/MP	14-00-0000-48790 MISCELLANEOUS INCOME		01/24/12	81.12
						INVOICE TOTAL:	81.12
						VENDOR TOTAL:	81.12
SHERWIN SHERWIN ACE HARDWARE							
48110	01/05/12	01	TERRY TOWELS/ST DEPT	61-07-4300-56230 SMALL TOOLS AND EQUIP		01/24/12	14.97
						INVOICE TOTAL:	14.97
48187	01/11/12	01	SPRAY NOZZLES/PW NORTH	33-07-3100-56220 OPERATING SUPPLIES		01/24/12	32.46
						INVOICE TOTAL:	32.46
48198	01/11/12	01	STRIPPER & WAX/FD#16	33-07-3100-56220 OPERATING SUPPLIES		01/24/12	34.98
						INVOICE TOTAL:	34.98
48203	01/12/12	01	HALOGEN BULB/PD DISPLAY CASE	01-07-3100-57280 REPAIR & MAINTENANCE SUPPL		01/24/12	7.99
						INVOICE TOTAL:	7.99
48221	01/13/12	01	SNOW SHOVEL/FD#16	33-07-3100-56220 OPERATING SUPPLIES		01/24/12	32.98
						INVOICE TOTAL:	32.98
						VENDOR TOTAL:	123.38

DATE: 01/18/12
 TIME: 14:28:57
 ID: AP441000.WOW

City of Rolling Meadows
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/24/2012

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

STANEQP STANDARD EQUIPMENT							
C71024	01/09/12	01	WINDOW REGULATOR/T336	14-07-3200-57280		01/24/12	193.65
				REPAIR & MAINTENANCE SUPPL			
						INVOICE TOTAL:	193.65
						VENDOR TOTAL:	193.65
PMARLH US POST OFFICE							
PERMIT 181001 2012	11/20/11	01	2012 PERMIT #181001	20-02-1200-54310	20120028	01/24/12	460.00
		02	2012 PERMIT #181001	16-02-1200-54310			145.00
				POSTAGE			
				POSTAGE			
						INVOICE TOTAL:	605.00
						VENDOR TOTAL:	605.00
VERDINCO VERDIN COMPANY							
ILR0034-2012	11/21/11	01	SERVICE CONTRACT/CARILLON	33-07-3100-54610	20120012	01/24/12	375.00
		02	2012 SERVICE CONTRACT	PROFESSIONAL SERVICES			
				** COMMENT **			
						INVOICE TOTAL:	375.00
						VENDOR TOTAL:	375.00
VMWARE VM WARE INC							
702992182	01/06/12	01	MAINTENANCE-1 YR	01-06-1500-54640	20120003	01/24/12	1,320.00
		02	2012 EXPENSE	OUTSIDE REPAIR AND MAINTEN			
				** COMMENT **			
						INVOICE TOTAL:	1,320.00
						VENDOR TOTAL:	1,320.00
WHITEWAY WHITE WAY SIGN & MAINTENANCE							
CD2008066690	12/27/11	01	JAN-MNTHLY MAINT/ELEC SIGN	33-07-3100-54640	20120018	01/24/12	311.78
				OUTSIDE REPAIR & MAINTENAN			
						INVOICE TOTAL:	311.78
						VENDOR TOTAL:	311.78
						TOTAL ALL INVOICES:	22,383.51

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Consent Resolutions

- G) Resolution to a) Authorize the Commitment to Purchase of 75% of the City’s Annual Fuel Usage by a Fixed Price Master Agreement and 25% of the City’s Annual Fuel at Market Rates, and,**
- b) To provide the City Manager authority to execute a contract with Palatine Oil for Bulk Fuel Purchases for FY 2012: “provided that the contract fuel prices are at or better than the prices which will be provided at the January 24th Council Meeting.”**

Attachments:

- Resolution
- Estimated Contract Pricing Summary

Background: You are being asked to approve a resolution that would authorize the purchase of up to 75% of the City’s 12-Month Fuel Usage by a Fixed Price Master Agreement and 25% of the City’s Fuel at Market Rates, from the Palatine Oil Company. The proposed fuel quantities for FY2012 are as follows:

Fuel Type	75% of Annual Usage Locked In	25% of Annual Usage Not Locked In	100% of Annual Usage
Diesel	33,000	11,000	44,000
Gasoline	47,250	15,750	63,000

Palatine Oil will be purchasing fuel contracts for fuel to delivery to the City throughout the year. The program would be administered as it was for the last three fiscal Years.. Since Palatine Oil will not be purchasing the fuel contract until January 27, 2012, the prices quoted in the Pricing Summary Attachment are estimates only. In order for the vendor to purchase the fuel contracts the City (along with all of the vendor’s clients in this program) needs to commit to the gallons of fuel the City will purchase between March, 2012 and February 2013. However, the City will not have the contract prices in-hand until January 27, 2012; therefore the proposed resolution has been prepared in two parts.

- a) Will request that the Council approve a fuel gallon purchase commitment, based on 75% of the City’s annual fuel needs, as a bulk fuel purchasing contract.
- b) Will request that the City Manager is given authority to execute a contract with Palatine Oil for Bulk Fuel Purchases for FY 2012: “provided that the contract fuel prices are at or better than the prices which will be provided at the January 24th City Council Meeting.”

If the pricing is not at or better than the estimated pricing presented on January 24th, the Manager shall not sign off on the contract, and staff will then provide the Council with a recommendation to either accept or reject a revised price schedule. This would be expected to be addressed at the next City Council meeting, February 14, 2012.

The FY 2012 Budget provides for \$118,000 for diesel fuel, and \$172,000 for unleaded gasoline.

Previous Council Action:

- Authorized the program during the last three Fiscal years.

Recommendation: To approve the resolution as presented.

**A RESOLUTION TO APPROVE A CONTRACT FOR THE PURCHASE
OF BULK GASOLINE & DIESEL FUEL FOR FY 2012**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Rolling Meadows, Illinois, that the City Council

- a) **Authorize the Commitment to Purchase of 75% of the City's Annual Fuel Usage by a Fixed Price Master Agreement and 25% of the City's Annual Fuel at Market Rates, and,**
- b) **City Manager is given authority to execute a contract with Palatine Oil for Bulk Fuel Purchases for FY 201241: "provided that the contract fuel prices are at or better than the prices which will be provided at the January 24th Council Meeting."**

Funds are to be derived from Garage Fund (Fund 14), FY 2012 Budget.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January, 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

**Diesel Fuel & Gasoline Pricing Estimates for the
City of Rolling Meadows 2012 Bulk Fuel Contract**

Month	Year	Product	Contracted Fuel Price	Delivered Price
March	2012	Diesel Fuel	3.03	3.61
April	2012	Diesel Fuel	3.04	3.62
May	2012	Diesel Fuel	3.04	3.62
June	2012	Diesel Fuel	3.04	3.62
July	2012	Diesel Fuel	3.05	3.63
August	2012	Diesel Fuel	3.06	3.64
September	2012	Diesel Fuel	3.08	3.66
October	2012	Diesel Fuel	3.09	3.67
November	2012	Diesel Fuel	3.09	3.67
December	2012	Diesel Fuel	3.10	3.68
January	2013	Diesel Fuel	3.11	3.69
February	2013	Diesel Fuel	3.12	3.70
Month	Year	Product	Contract Price	Delivered Price
March	2012	Gasoline	2.98	3.48
April	2012	Gasoline	2.98	3.48
May	2012	Gasoline	2.97	3.47
June	2012	Gasoline	2.98	3.48
July	2012	Gasoline	2.92	3.42
August	2012	Gasoline	2.89	3.39
September	2012	Gasoline	2.83	3.33
October	2012	Gasoline	2.78	3.28
November	2012	Gasoline	2.78	3.28
December	2012	Gasoline	2.76	3.26
January	2013	Gasoline	2.75	3.25
February	2013	Gasoline	2.77	3.27

NOTE: In Fiscal Year 2011 the Average Delivered Price for Contracted Fuels were as follows

- Diesel Fuel \$2.89 per Gallon
- Unleaded Gasoline \$3.14 per Gallon

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Consent Agenda - Resolution

H) RESOLUTION: Approving City Engineer Services and Compensation Rates- Two Year Contract (February 1, 2012 to January 31, 2014)

Attachments:

- Memo from Public Works Director Fred Vogt dated January 10th.
- Resolution.
- Proposal from Christopher B. Burke Engineering, Ltd. from January 13, 2012.

Background: You are being asked to approve a Resolution that would approve the basis for compensating the appointed City Engineer, Christopher B. Burke Engineering, Ltd. for services to be provided to the City of Rolling Meadows for an additional two years (February 1, 2012 to January 31, 2014). [The firm has served as the City Engineer since October 1, 1998].

As mentioned at the City Council meeting on January 10th, following the collection of proposals from eight engineering firms, a small committee (including Alderman Allen and Staff) interviewed five firms during the week of January 2nd. Following these interviews and additional discussions, Staff recommends a new two year contract with Christopher B. Burke Engineering Ltd. of Rosemont, IL.

Under the terms of the existing contract, Christopher Burke Engineering:

- Receives a retainer of \$2,200 per month for the performance of routine engineering assistance that includes:
 - Undertaking investigations of minor civil engineering and traffic engineering matters, with a cap of 4 hours per occurrence (based on an estimate of ten hours per month);
 - Attending weekly staff meetings with City Staff (based on an estimate of six hours per month);
 - Attending bi-weekly meetings with the Community Development Department and Public Works Department staff (based on an estimate of six hours per month); and
 - Preparing monthly project status reports for public and for private site activities (based on an estimate of two hours per month).
- Is paid on an hourly rate for projects outside the scope of routine engineering work; the hourly basis of compensation is set forth in the contract, depending on the type of employee providing the assistance.
- Receives compensation for review and inspection of development projects on the basis of a fixed fee (for plan review) or of a percentage of the value of the public improvements (for final plan review and inspection per City scale) associated with the development. Final determination is to be made by the Director of Community Development. These engineering services costs are generally chargeable and reimbursable from developers.

Compensation for engineering services that are associated with capital improvement projects for the City would be subject to negotiation with staff, separate contracts, and approved through the budgeting process. Any proposals for engineering work that is in excess of \$10,000 in value shall be subject to separate City Council approval.

It is understood that Jason G. Souden, PE will continue to be designated as the Lead Municipal Contact for the City Engineering services.

Previous Council Action:

- **12/13/11** Resolution 11-R-127 approval of 30 day extension of contract to 01/30/12.
- **3/22/11** Resolution #11-R-43 approval of City Engineering Services contract, through 12/31/11.
- **2/24/09** Resolution #09-R-16 approval of City Engineering Services contract, through 2/28/11.
- **10/24/06** Council approval of Engineering Agreement, from 10/1/06 to 9/30/08.
- **9/14/04** Council approval of Engineering Agreement, from 10/1/04 to 10/1/06.
- **10/8/02** Council approval of Engineering Agreement, from 10/1/02 to 10/1/04.
- **10/24/00** Council approval of Engineering Agreement, from 10/1/00 to 10/1/02.

Recommendation: To approve the Resolution as presented.

**A RESOLUTION APPROVING CITY ENGINEER SERVICES AND COMPENSATION RATES
– FEBRUARY 1, 2012 - JANUARY 31, 2014**

WHEREAS, the position of City Engineer for the City of Rolling Meadows is an Executive Office of the City, and subject to appointment by the City Manager; and

WHEREAS, the City Manager has appointed Christopher B. Burke Engineering, Ltd. as the City Engineer; and

WHEREAS, the City Code for the City of Rolling Meadows provides that the City Council shall establish compensation for the City Engineer; and

WHEREAS, the City Manager has previously negotiated a compensation package with Christopher B. Burke Engineering Ltd.; and

WHEREAS, the City Engineer services are scheduled to expire January 31, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROLLING MEADOWS as follows:

SECTION ONE: The Mayor is authorized to execute the proposal from Christopher B. Burke Engineering, Ltd., dated January 13, 2012 which is attached (Attachment A) and made a part of this resolution. The basis of compensation outlined in the attached proposal shall be in effect from the effective date of this resolution through January 31, 2014.

SECTION TWO: Any capital improvement related engineering work with a value in excess of ten thousand dollars (\$10,000) which has not been otherwise approved by the City Council through the provision of an appropriation shall be subject to separate City Council review and approval.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk



InterOffice Memorandum

Date: January 10, 2012
To: Barry Krumstok, City Manager
From: Fred Vogt, Director of Public Works
Subject: City Engineering Services - Selection Process Summary and Evaluations

The Public Works Department identified ten (10) consulting engineering companies that it believed to be worthy of consideration for the appointment to serve as City Engineer for the years 2012-2013. This process began in summer 2011 and used the following criteria:

- Multi-disciplined firm and an adequate staffing level
- Location within 30 minutes of the City of Rolling Meadows
- Experience as a municipal City Engineer in one or more communities
- Successful experience with the City on one or more major design and construction projects is preferred.

Screening meetings were then held to further determine interest and qualifications.

A "Request for Proposal" specification was prepared in September-October, and distributed to the identified consulting engineering companies in early November.

During the week of December 5, eight (8) Proposals for City Engineering Services were received. These proposals were then reviewed by:

- City Manager
- One Alderman selected by Mayor
- Director of Community Development
- Director of Public Works, Assistant Director of Public Works, and Superintendent of Streets

After reviewing the proposals, five (5) of the engineering companies were identified as those most qualified to warrant further consideration. Interviews with the key staff members of these five engineering companies were scheduled and then conducted the week of January 3, 2012.

Upon the completion of the interviews, the five engineering companies were ranked in consideration of:

- Ability to provide a variety of engineering services to the City, including streets, water systems, sanitary and storm sewers, flood plain and wetlands management, landscape architecture, structural engineering, and GIS services.
- Demonstration of relationships – effective with numerous other government agencies, including IDOT, CCHD, IEPA, MWRD, and Municipal conferences.
- Presentation of qualifications by the individual members of each engineering company.
- Size of each company, and ability to have certain redundancy and support within the company to respond to the needs of the City in a most timely manner.
- Rates and fees for personnel to be assigned.

The five firms that were interviewed were Christopher B. Burke Engineering, Ltd., Ciorba Group Inc., Engineering Resources Associates, Burns & McDonnell, and Baxter & Woodman. The three (3) firms that were deemed to be the strongest were:

Christopher B. Burke Engineering, Ltd. (Rosemont) has provided City Engineering services to the City of Rolling Meadows for 13 years. The firm has a satisfactory team of engineers at all of the disciplines that the City has needed, and has excellent relationships with other government agencies. They provide municipal engineering for over 20 Cities and Villages. CBBEL has held fees constant at 2005 levels for several years, have responded to emergencies and have provided significant “value added” services worth tens of thousands of dollars over and above the annual retainer. Grant pursuit and securing of funding have also been very beneficial to the City.

Ciorba Group, Inc. (Chicago) has the ability to provide City Engineering services with its firm of a smaller size but one that is multi-disciplined and has demonstrated good working relationships with other government agencies. They currently provide municipal engineering to 2 communities. Limitations with GIS were noted. Good experience is noted on 2 projects currently ongoing in the City (Algonquin Road streetlights, Commuter Drive).

Engineering Resource Associates (Warrenville) is a smaller firm that is multi-disciplined but not necessarily redundant in coverages. Its principal is proposing to be the lead engineer for Rolling Meadows at a “preferred client (owner) rate”. They also have good relationships with other government agencies. Their key staff presented themselves very professionally, personally, and confidently. Limitations with GIS were noted.

Discussions were held with all five firms that were interviewed in regard to potential savings that could be realized in engineering services costs to the City and to developers. We focused on the possible change to the current system of engineering plan reviews and construction inspections for new developments and re-developments, where the fee system might be replaced by a deposit, or an escrow system. Some of the firms interviewed have worked with this type of system for engineering tasks.

(As a clarification of fees due to the City Engineer, in 2010 approximately \$500,000 was earned, of which \$270,000 was attributed to grant and IDOT reimbursements, and over \$50,000 was paid for by builders and developments. The net cost to the City for engineering services was approximately \$180,000 which is 36% of the total cost. This has been a constant (35-45%) percentage with City Engineering services annually. For reference, attached is the IDOT “Qualification Based Selection for Consulting Engineering Services” that we utilize.

January 17, 2012

City of Rolling Meadows
3600 Kirchoff Road
Rolling Meadows, IL 60008

Attention: Mr. Barry Krumstok, City Manager

Subject: City Engineer Services 2012 - 2013

Dear Mr. Krumstok:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal to perform professional engineering services as the City Engineer for the City of Rolling Meadows from February 1, 2012 through January 31, 2014. CBBEL has served as the City Engineer since 1998.

CBBEL understands that we will be providing general engineering services; preliminary and final plan review and inspection for proposed developments; and preliminary, final, and construction engineering for many elements of the City's Capital Improvement Program.

GENERAL ENGINEERING

General engineering will be provided by CBBEL for a monthly retainer of \$2,200. General engineering will include but not be limited to the following:

- Undertaking investigations of minor civil engineering, drainage issues, traffic engineering matters and public agency coordination. These investigations will be limited to four hours/occurrence. Tasks requiring more than four hours will be paid for on a time-and-materials or proposal basis.
- Attending weekly staff meetings with City Staff.
- Attending bimonthly status meetings with Building Department and Public Works Department staff.
- Preparation of monthly status reports.

CBBEL's monthly report will identify the hours spent each month under the retainer. CBBEL will attend Plan Commission Meetings, Council Meetings, and Committee of the Whole Meetings if requested by City Staff and this will be billed on a time-and-materials basis.

DEVELOPMENT PLAN REVIEW AND INSPECTION

CBBEL will provide preliminary plan review prior to Plan Commission meetings and provide plan review and inspections. CBBEL will bill the City in accordance with the latest edition of the City Code.

CAPITAL IMPROVEMENTS

In general, the portion of the City's Capital Improvement Program that CBBEL will be involved with will be:

- Yearly Street Maintenance Program
- Roadway Widening/Major Improvements
- Utility Replacements or Extensions
- Traffic Signals/Intersection Improvements
- Bike Paths
- Streambank Stabilization
- Bridge Inspections and Rehabilitation

Engineering for the City's Capital Improvement Program will consist of Phase I – Preliminary Engineering, Phase II – Preparation of Contract Documents, and Phase III – Construction Observation or any combination thereof.

Due to the wide range of complexity and scope of these types of projects, each project will be negotiated separately based on the attached Schedule of Charges and the man-hours required to perform the scope of services. It should be noted that CBBEL will bill the City based on 2005 rates through 2013. This will result in savings to the City. For capital improvement projects, CBBEL will bill the City for actual costs associated with reproduction and testing services.

For other miscellaneous services we will bill the City of Rolling Meadows at the hourly rates specified on the attached Schedule of Charges up to a not-to-exceed fee agreed upon by the City.

We would like to establish our contract in accordance with the previously accepted General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services.

It is understood that this agreement may be terminated by either party upon 60 days written notice.

Please sign both copies of the agreement and return one to us as an indication of acceptance and notice to proceed.

Sincerely,

Christopher B. Burke, PhD, PE, D.WRE, F.ASCE
President

THIS PROPOSAL, GENERAL TERMS AND CONDITIONS, AND SCHEDULE OF CHARGES ACCEPTED FOR THE CITY OF ROLLING MEADOWS.

BY: _____

TITLE: _____

DATE: _____

Encl: Schedule of Charges (2005 Rates)
General Terms and Conditions
CBBEL Contacts List
Organizational Chart

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Consent Resolutions

D) Resolution to Award a Contract for Janitorial Services at Public Works and City Hall for FY2012 and FY2013

Attachments:

- Resolution
- Proposal

Background: You are being asked to approve a resolution that would award a contract for 3 day-a-week janitorial services for Public Works, 5 day-a-week janitorial service for City Hall and 6 day-a-week for the Police Department for the period from March 1, 2012 to February 28, 2014.

After successfully obtaining the contract by submitting the lowest bid for FY2011, Crystal Maintenance has been performing the cleaning services for the past year. Based on the quality of service performed, staff is recommending that the City accept and approve the additional 2-year option that was part of the bid, and award a contract extension for the cleaning services to be performed 5 days a week at City Hall, 6 days a week for the Police Department areas (an increase in service level from 5 days / week previously provided), and 3 days a week at Public Works, to Crystal Maintenance Services, Corp., located at 1699 Wall St., Suite 504, Mount Prospect, Illinois 60056.

The cost for this service is \$33,420.00 annually (\$1,965.00 monthly for City Hall, \$260.00 monthly for additional day for the Police Department and \$560.00 monthly for Public Works) with no increase in cost from the FY2011 contract, except for the additional services for the Police Department.

It is noted that some of the unused funds will need to be used during the year for special cleanings of carpets, tiles, exterior windows, etc. Funding for this contract is provided for in the Public Works Building & Grounds Operating Budget Account Number 33.07.3100.54920.

Previous Council Action:

- 1/25/11: Awarded 1-year contract for cleaning services to Crystal Maintenance.
- 12/16/11: Approval of FY2012 budget, which included appropriations for janitorial services for City Hall and Public Works.

Recommendation: To approve the resolution as presented.

**A RESOLUTION TO AWARD A JANITORIAL
SERVICE CONTRACT FOR FY2012 AND FY2013**

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rolling Meadows, Illinois, that a contract be awarded to Crystal Maintenance Service Corporation, located at 1699 Wall Street, Suite 504 Mount Prospect, Illinois, 60056 to provide janitorial services at the Rolling Meadows Municipal Building, located at 3600 Kirchoff Road and the Combined Services Building, located at 3900 Berdnick Street, for the period beginning March 1, 2012 through February 28, 2014, the cost for janitorial services are to be as follows: \$2,785 per month and, \$33,420 annually.

Funds shall be derived from Building and Lands Fund - Account No.
33.07.3100.54920.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk



CRYSTAL MAINTENANCE SERVICES, CORP.

CUSTOMIZED PROPOSAL

After a walk through inspection of the areas where CRYSTAL MANAGEMENT & MAINTENANCE would provide the janitorial services, we have estimated that the regular cleaning of your facilities would amount to:

City Hall & Police Department: \$ 1,965.00 per month

(Located at: 3600 Kirchoff Road)

Public Works Department: \$ 560.00 per month

(Located at: 3900 Berdnick Street)

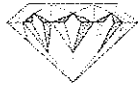
TOTAL (City Hall, Police & Public Works): \$ 2,525.00 per month

The service will consist of **(5) Five days** per week Monday thru Friday at the City Hall & Police Department and **(3) Three days** per week Monday, Wednesday & Friday at the Public Works Combined Service Facility and coordinated with City of Rolling Meadows management. Any additional services provided by CRYSTAL will be scheduled by both parties and approved prior to completion of tasks.

I would like to personally assure you that CRYSTAL MANAGEMENT & MAINTENANCE offers a dependable, detail oriented service. Our Operations Department will monitor each cleaning team and stay in close contact with you. Quality control and excellent on premises supervision are some of the main reasons that separate CRYSTAL from the other contractors.

Should you require any additional information or have any questions, please feel free to contact me at anytime.

I am looking forward to hearing from you Mr. Wenzel hoping that we will work together in the near future.



CLEANING REFERENCES

1. Niles Park District
6676 West Howard Street
Niles, IL 60714
Contact: Lois Leyh
Phone: (847) 967 – 6633

2. Wheaton Park District
1777 S. Blanchard
Wheaton, IL 60187
Contact: Charles Daniels
Phone: (630) 690 – 4880

3. Village of Northbrook
655 Huehl Road
Northbrook, IL 60062
Contact: Paul Risinger
Phone: (847) 272 – 4711 ext. 3214

4. La Grange Public Library
10 West Cossitt
LaGrange, IL 60525
Contact: Ken Vesperman
Phone: (708) 352 – 0576 ext. 21

5. Village of Winfield
27W 465 Jewell Rd.
Winfield, IL 60190
Contact: Kathy Grand
Phone: (630) 933 – 7111



BUSSINESS REFERENCES

1. Taxes The Financial Services, Corp.

7003 ½ W. Higgins Ave.

Chicago, IL 60656

Contact: Halina Wikar

Phone: (773) 631 – 2700

2. PNC Bank

6401 N. Harlem Ave.

Chicago, IL 60631

Contact: Agnieszka Olechno

Phone: (773) 594 – 2580

3. Hesco, Inc.

6633 N. Milwaukee Ave.

Niles, IL 60714

Contact: Customer Service Representative, Manager

Phone: (800) 822 - 7467

COMPANY HIGHLIGHTS

Cystal Maintenance Services, Corp. was established in 1993, State of Illinois incorporation and resides at: 1699 Wall Street, Suite 504, Lake Center Plaza, Mount Prospect, IL 60056

- ◆ Crystal's employees total number 120, they are all legally certified to work in the United States
- ◆ Our Crew are thoroughly trained, uniformed, display a company I.D. badge & are able to communicate in English.
- ◆ Crew's illnesses, vacation and no shows are thoroughly monitored by Crystal's Management and back filled by "special tasks group" that is always available for extra services. Each crew member is supposed to report to Crystal's Supervisor any situation that makes them unable to work.
- ◆ Our New Equipment and Brand Name supplies will serve your facility and will remain in the designated area.
- ◆ Floor & carpet refinishing services will be performed as specified, by "floor service crew" so the regular cleaning people are not disturbed.
- ◆ Crystal's Account Representative will be always available to attend quality control inspections.
- ◆ Bonding and public Insurance of \$ 5,000,000.00 is carried to cover all of our operations for your protection.
- ◆ List of references is submitted, we encourage you to check them.
- ◆ Our telecommunication system is designed with Emergency Paging feature, available 24 hours a day, and 7 days a week to serve both: Customer & Contractor in a professional manner.

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Consent Agenda - Resolution

J) Resolution to Award a Professional Services Contract for Engineering - Watermain Replacements (IEPA)

Attachments:

- Resolution
- Contract Proposal
- Project Update Report

Background: You are being asked to approve a resolution that would provide for a contract for certain engineering services that are required at this time for the proposed watermain replacements on five (5) City streets to be funded by the IEPA loan program.

The engineering services and related administrative services are described in the proposal submitted by RJN Group Inc. (attached). These are all essential tasks that must be completed in a timely manner in order to secure the IEPA loan funding. It is our understanding that most, or all of these engineering services are eligible for payment by the loan funding.

The proposed engineering costs are at a not-to-exceed fee of \$29,020, inclusive of soil borings on each of the five streets – Brookmeade Drive, Hawthorne Lane, Sycamore/East Frontage Road/Plum Grove Drive, Magnolia Drive and Thorntree Lane.

Previous Council Action:

- **12/6/11** Resolution #11-R-124 Contract award for engineering services (\$9,690) for IEPA Loan Program tasks.
- **11/1/11** Staff Report to City Council on the IEPA Watermain Replacement Project.
- **4/28/09** Resolution #09-R-51 Engineering services for water replacement contract #1 (IEPA loan funding application).
- **4/14/09** Resolution #09-R-43 Professional service contract for IEPA watermain replacement loan/grant application preparation.

Recommendation: To approve the resolution as presented.

**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
FOR ENGINEERING DESIGN AND ADMINISTRATIVE SERVICES –
WATERMAIN REPLACEMENT (IEPA LOAN PROGRAM)**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Rolling Meadows, Illinois, that a contract for Professional Engineering Services, including the preparation of several revised plan pages, specifications, bid assistance, and soil borings for the proposed watermain replacements on Brookmeade Drive, Magnolia Drive, Thorntree Lane, Hawthorne Lane, and Sycamore/Plum Grove Drive/East Frontage Road, be awarded to RJN Group, Inc., located at 200 West Front Street, Wheaton, Illinois 60187, in an amount not to exceed \$29,020, per the proposal dated January 11, 2012 (copy attached).

Funding for these projects is to be provided from Utilities - Water Operations Fund in Fiscal Year 2012 (Account #20.07.3500.60020) – IEPA Loan.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

January 11, 2012

Mr. Fred Vogt
Director of Public Works
City of Rolling Meadows
3900 Berdnick Street
Rolling Meadows, IL 60008

Subject: City of Rolling Meadows
Final Design Revisions Brookmeade Water Main

Dear Mr. Vogt:

This proposal is for work in respect of the 2009 application to IEPA for a public water supply revolving loan. IEPA has now indicated that it is proceeding with the review of the City's loan application and anticipates funds being available in 2012.

This proposal addresses the assistance that RJN will provide the City for the final design modifications to plans and specifications to reflect the changes that will be required to convert this from an ARRA-funded to a revolving loan-funded project. In addition soil borings and the associated CCDD requirements also need to be undertaken prior to bidding.

As part of this proposal, RJN will coordinate the effort so that time critical milestones are achieved.

Proposed Scope of Work

A. Plans

It has been almost three years between the original survey and the current preparation for bidding. A field survey of the area will be required to confirm that there have been no material changes in the area which should be addressed in the plans. Such items will include driveway materials, plantings, size of trees to be removed and/or protected, any roadway improvements. Modifications to the plans to include final design changes, location of soil borings, references to ARRA funding etc. will be made to reflect these items.

In addition the intersection of Algonquin Road and Magnolia Drive immediately to the south of the Plum Grove Road is controlled by a traffic light and the right-of-way is under the jurisdiction of IDOT. Consequently traffic control plans will be required for work being undertaken at Magnolia and Plum Grove, with a subsequent review by IDOT

De-scoping of Killarney (which has been constructed) is not included in this proposal but is covered under the non-loan eligible contract for loan management.

B. Specifications

Changes to the specifications will be required to reflect the references to the IEPA revolving loan fund instead of ARRA funding and quantity confirmation with associated updated costs. Additional changes may be required depending on the confirmation survey findings. Dates for bidding, pre-bid meeting, and various names such as City Clerk and Mayor will need revising.

C. Soil Borings and CCDD Documentation

RJN will obtain six geotechnical soil borings to a depth of ten feet each and up to three soil technical tests together with the LPC 662 or 663 sign-offs as required. The report will be appended to the specifications and the locations of the borings added to the plan sheets

D. IDOT Permit and IEPA permit update

Coordination with IDOT will be required for traffic control and any work being undertaken in the vicinity of their right-of-way on Plum Grove Drive. It is anticipated that traffic control will be carried out in two stages with signing along Algonquin Road (IL Route 62). Plan sets including IDOT quality traffic control will be submitted for approval with requested permission to temporarily place signs and traffic control devices within their right-of-way.

The extension to the IEPA permit expires in February and a new extension will be required.

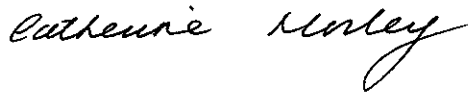
E. Project Management and Meeting

RJN will provide project management for the above tasks together with two meetings.

Proposed Fee

This work will be billed on a time and material basis using the enclosed fee schedule with a not-to-exceed maximum billing \$29,020.

Sincerely,
RJN Group Inc.



Catherine Morley P.E.
Project Manager

Enclosure: Engineering Fee Summary

TABLE 1

City of Rolling Meadows
2012 Watermain Replacement - Brookmeade Area
Update to 2009 Plans

Task No.	Task Description	170 QC	160 PM	100 PE	85 ET	65 CL	Total Hours	Total Cost
1001	Plum Grove Road/Magnolia Traffic Control Sheets	2	12	20	40		74	\$7,660
1002	Miscellaneous Plan Revisions	1	4	8	16		29	\$2,970
1003	Specifications	1	8	4	24	2	39	\$4,020
1004	Cost Estimate/Quantities		4	4	16		24	\$2,400
1005	Soil boring/CCDD Administration		2		12		14	\$1,340
1006	IDOT permit/IEPA permit update		2	4	4		10	\$1,060
1007	Project Management and Meetings	2	10	3		2	17	\$2,370
		<u>6</u>	<u>42</u>	<u>43</u>	<u>112</u>	<u>4</u>	<u>207</u>	<u>\$21,820</u>

Direct Expenses

9901	Mileage and Miscellaneous Expenses							\$200
9902	Soil Borings							\$7,000
							Direct TOTAL	<u>\$7,200</u>
							Contract TOTAL	<u>\$29,020</u>

January 11, 2012

Mr. Fred Vogt
Director of Public Works
City of Rolling Meadows
3900 Berdnick Street
Rolling Meadows, IL 60008

Subject: City of Rolling Meadows
IEPA Drinking Water Revolving Loan – Project Update

Dear Mr. Vogt:

This letter is to provide you with an update of the City's application to IEPA for a revolving loan for water main replacement in the Brookmeade area.

In the fall 2010 IEPA reviewed the City's application for a revolving loan including the Project Plan, the environmental impacts, and the proposed user charge increases (the latter have already been implemented). It was determined that the City was in compliance with all requirements and that the project would be eligible for funding. Subsequently IEPA issued a "Statement of Categorical Exclusion" to the City – indicating that they had no objection to the project and requiring that this statement be published and posted for public input and comment. No public objections to the project having been received IEPA is now moving forward in the next phase of the project review. The remaining steps to be undertaken are as follows:

- Modification to plans to remove Killarney Court (which was constructed in 2010), address any comments from IEPA and include a realignment along Plum Grove to remove the water main from the recently paved road. Traffic control plans will also be required for the Plum Grove/ Magnolia Drive intersection. Re-submission of plans.
- Quantity updates with associated costs to reflect the above changes
- Modifications to the specifications – per IEPA requirements – this is now a revolving loan project and not an ARRA funded project as in the initial application.
- Review by IEPA of the City's legal submission – this is currently being undertaken.
- Once all the above have been approved the City will be able to bid the project. IEPA has advised that funding will be available from early April, however it is anticipated that, owing to the design changes, the project will not be ready for bidding until April, so the Contract award will probably be awarded in June.
- When the bids have been opened , and the low bidder (conforming bid) has been determined the City Council issues a "Notice of Contingent Award"



- The bid package is then submitted to the State, where it is reviewed. In addition the City's financial document submission, (user charge ordinance etc.) is also reviewed at that time.
- All documents being in order IEPA makes a loan offer to the City which will include the Contract amount plus a 3% contingency and any design and construction fees that the City would like rolled into the loan (it cannot exceed the loan amount applied for per the previously passed authorization ordinance). The current loan terms are 2 ½% over 20 years.
- On receipt of the loan offer the City Mayor will be required to execute the document and subsequently the Contractor can be issued the official Notice of Award.

Please do not hesitate to contact me should you require additional clarification to the above information. I do understand that the various steps can be confusing, however IEPA has indicated that they have earmarked funds for the City of Rolling Meadows this year, subject to the completion of all the required elements.

Sincerely,

A handwritten signature in cursive script that reads 'Catherine Morley'.

Catherine L. Morley P.E.
Project Manager

COUNCIL ACTION SUMMARY –

Agenda Location: Consent Resolutions

K) A Resolution authorizing the Police Department to enter into a one (1) year professional services agreement with ADMINISTRATIVE CONSULTING SPECIALISTS.

Attachments:

- **Resolution**
- **Administrative Consulting Specialists, LLC, Service Contract & Invoice**

Background:

You are being asked to approve a Resolution authorizing the Police Department to enter into a one (1) year professional services agreement with Administrative Consulting Specialists, LLC for \$8,000.00 to complete research, proposal development, budget and narrative reporting for each grant, attend progress meetings and required conferences throughout the year for each grant, request reimbursement and maintain a spread sheet for each grant, submit paperwork for state and federal audit reports, obtain signatures for specific reports, package and mail reports by their proper due dates, maintain any other miscellaneous requirements for current or future grants and submission on potential funding opportunities (in the form of Federal, State and Private grants) for the Rolling Meadows Police Department.

The Police Department has contracted with Grant Writing Consultants, LLC since 2005. Since contracting with Grant Writing Consultants, they have generated more than \$450,000.00 in grant awards.

Previous Council Action:

January 2011 – Council passed the FY 2010 budget which included \$8,000.00 for this contractual agreement (01-03-2000-54610).

December 2009 – Council passed the FY 2010 budget which included \$8,000.00 for this contractual agreement (01-03-2000-54610).

December 2008 – Council passed the FY 2009 budget which included \$7,500.00 for this contractual agreement (01-03-2000-54610).

Staff Comments & Recommendation:

Adopt the resolution authorizing the Police Department to enter into a one (1) year professional services agreement with Administrative Consulting Specialists, LLC, Service Contract & Invoice to complete research, proposal development and submission on potential funding opportunities (in the form of Federal, State and Private grants) for the Rolling Meadows Police Department.

A Resolution authorizing the Police Department to enter into a one (1) year professional services agreement with Administrative Consulting Specialists, LLC to complete research, proposal development and submission on potential funding opportunities (in the form of Federal, State and Private grants) for the Rolling Meadows Police Department.

Now, therefore, be it resolved by the City Council of the City of Rolling Meadows As Follows:

Section One: City Staff is authorized to enter into a one (1) year professional services agreement with **Administrative Consulting Specialists, LLC** , to complete research, proposal development and submission on potential funding opportunities (in the form of Federal, State and Private grants) for the Rolling Meadows Police Department in the amount of \$8,000.00.

AYES:

NAYS:

ABSENT:

Passed and approved this 24th day of January 2012

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

Invoice 703-12

December 15, 2012

Rolling Meadows Police Department
Chief Dave Scanlan
3600 Kirchoff Road
Rolling Meadows, IL 60008

Deputy Chief Scanlan,

Please arrange for payment per our agreement.

Agreement Date: Jan 1, 2012 through Dec 31, 2012

Service Agreement: ACS services per 2012 contract agreement

Service Fee: \$8,000.00

Payable to: Administrative Consulting Specialists, LLC
3710 White Deer Dr.
Algonquin, Illinois 60102

FEIN# 43-2050614

Please contact us if you have any questions.

Thank you and we look forward to serving your department!

Todd M. Kupsak
(847) 727-9771

John Heiderscheidt
(847) 975-2860

Council Action Summary – January 24, 2012

Agenda Location: Consent Resolutions

L) Resolution to accept a Grant from the Illinois Terrorism Task Force – Citizen Corps Program

Background: Council is being asked to accept a grant of \$5,000.00 that will be used to train citizen corps volunteers during a 20 hour citizen's police academy in 2012.

Attachments:

Resolution to accept the grant from the Illinois Terrorism Task Force.

Background: Council is being asked to accept the grant award that will aid the police department in training citizen volunteer's during a 20 hour citizen's police academy. This is a unique Illinois Terrorism Task Force initiative that is designed to provide critical training for volunteers in an emergency disaster response for local communities. The police department will schedule the citizen's policy academy during the summer months of 2012. There is a "no matching" funds requirement for this grant.

The Council is being asked to accept this grant award.

Previous Council Action: None

Recommendation: Adopt the resolution as proposed.

Resolution Authorizing the Acceptance of the Illinois Terrorism Task Force Grant- Citizen Corps

WHEREAS, the City of Rolling Meadows has been recognized as being committed to increasing our volunteer base should an emergency situation arise that would over burden police and fire; and

WHEREAS, the City of Rolling Meadows has applied for a “no match” permanent grant in the amount of \$5,000.00 administered by the Illinois Terrorism Task Force.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Rolling Meadows as follows:

SECTION ONE: That the Rolling Meadows Police Department shall be directed to accept the grant funds awarded in this grant.

SECTION TWO: This Resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

SECTION THREE: This Resolution shall be printed and published in pamphlet form as provided by law.

YEAS:

NAYS:

ABSENT:

Passed and approved this 24th day of January, 2012.

Tom Rooney, Mayor

ATTEST:

Ginny Cotugno, Deputy City Clerk

SR1) TOPICS TO MENTION

January 24, 2012

- 1) Just as a friendly reminder, Cancer Awareness Banners are for sale at City Hall until March 1st. You can also download an application from the City web site at www.cityrm.org
- 2) The City, SWANCC, and Elgin Recycling are conducting a holiday light, extension cord, and wire recycling program again. There is a box outside of City Hall (southwest corner of the building) that will accept the following items: mini-lights (or Italian lights), c7 lights, C9 lights, rope lights, LED lights, extension cords, house wire, computer wire, etc....All colors and lengths will be accepted. The City cannot accept garland, live greens, wreaths, or other non-recyclables. The program concludes at the end of the January.
- 3) Thank you to Public Works for the recent work during the recent snow and ice storms. I want to remind residents that it is very important that vehicles are removed from the streets and do not plow or shovel snow into the street.
- 4) Register to vote: The deadline to register to vote in the March 20th Illinois Primary is February 21st.
- 5) Important dates voters should be aware of:
 - a) February 9th: first day absentee ballot applications are accepted.
 - b) February 21st: last day to register to vote in the Illinois Primary.
 - c) February 27th through March 15th: Early voting.
 - d) March 19th: last day for mailed absentee ballots to be postmarked.

For more information, please visit the Cook County Clerk website at www.cookcountyclerk.com

SR2)

December 2011 New Business List

Company Name	Address	RM or PAL	Contact Name	Phone #	Type of Business	Home Occupation
Deli Time	3800 Golf Rd	R.M.	David Deason	630-640-2095	Cafeteria	
Weichai Power Mat Auto	3100 Golf Rd	R.M.	Susan Wang	847-383-8400	Sell Brake Rotors & Industrial parts	
Revita Healthcare LLC.	1600 Golf Rd #1200	R.M.	May Mangondaya	224-345-8338	Home care office	
Yokowo America Corp	3701 Algonquin Rd #560	R.M.	Kensuke Oe	847-870-1660	Electronic products sales	
Goodman Distribution Inc.	3121 Tollview	R.M.	Charles Rose	713-263-5489	Distribution of HVAC products	

COUNCIL ACTION SUMMARY – January 24, 2012

Agenda Location: Staff Reports

SR3) Proposed 2012 Street Resurfacing Program

The Public Works Department has evaluated the current conditions of public streets that were identified in the 2010 Street Condition Report as being the most in need of structural repairs and resurfacing.

There is \$500,000 budgeted in FY2012 for street resurfacing, and \$50,000 budgeted for engineering design and construction observation services.

The proposed listing of street resurfacing for 2012 is as follows:

<u>Street</u>	<u>Location</u>	<u>Est. Cost</u>
Willow Lane*	Linden to Carr	\$160,000
Pheasant Drive	Starling to Hawk	\$120,000
Newport Drive	Algonquin to Tollview	\$131,000
Algonquin Parkway	Algonquin to 400' north	\$ 50,000
Fairfax Avenue**	Benton to California	\$ 25,000
Bryant Avenue***	Plum Grove to 300' west	<u>\$ 20,000</u>
		\$506,000

An alternate list of locations for street resurfacing, in the event that bid unit prices are favorable to allow for additional work or in the event that any one of the above street locations needs to be deferred, is as follows:

<u>Street</u>	<u>Location</u>	<u>Est. Cost</u>
Library Road	Kirchoff to Library parking lot	\$ 54,000

Notes:

*As Willow Lane is at sub-standard 21' width with deteriorated curbs, it will be widened to 24' width.

** Only the north side and worst condition sections of Fairfax will be resurfaced due to possible redevelopment on south side.

***Bryant Avenue resurfacing will be performed by Village of Palatine contractor.

The City Engineer will be requested to prepare and to submit a proposal to the City for providing engineering field inventory and design services for these street sections. City Council will be requested at its February 14, 2012 meeting to award a contract for these services.

An April, 2012 bid opening is to be targeted, so that construction can begin in May or June. As typically seen, the earlier the street resurfacing contract is awarded, the better the unit prices received will be.

The preliminary recommendations for the 2012 Street Program would be as follows, if \$1,000,000 in funding were to be available. Streets not to be funded by the 2012 Street Program will be included in the tentative 2013 Street Program.

<u>Street</u>	<u>Location</u>	<u>Estimated Cost</u>
Willow Lane	Linden to Carr	\$ 160,000
Pheasant Drive	Hawk to Grouse/St. Collette	\$ 260,000
Newport Drive	Algonquin to Tollview	\$ 131,000
Algonquin Parkway	Algonquin to 400' north	\$ 50,000
Fairfax Avenue	Benton to California	\$ 25,000
Bryant Avenue	Plum Grove to 300' west	\$ 20,000
Elizabeth Place	Meadowbrook to Lois	\$ 143,000
Lavender Court		\$ 46,000
Mayflower Court		\$ 53,000
Azalea Court		\$ 14,500
Bayberry Court		\$ 10,200
Teaberry Court		\$ 13,000
Kevin Lane	Michael to Jessica	\$ 56,000
Jessica Court		\$ 19,600
Michael Court		<u>\$ 19,500</u>
		\$1,020,800
 <u>Alternate:</u>		
Library Road	Kirchoff to Library parking lot	\$ 54,000

SR4) WEEKLY PO's OVER \$2,500.00

January 6 to January 17, 2012 (for January 24, 2012 City Council Meeting)

VENDOR NAME	PO NUMBER	PO AMOUNT	FUND/DEPARTMENT DESCRIPTION
Taylor Plumbing	20120019	\$ 3,400.00	<i>Building/Land Fund</i> Back Flow Device (City Hall)

SR5)

City of Rolling Meadows
Finance Department

To: Barry Krumstok, City Manager

From: Melissa Gallagher, Finance Director

Date: January 20, 2012

Re: November & December 2011 **UNAUDITED** Financial Reports

Attached with this memo you will find are the November Income Statement for the General Fund and the December Income Statements for the General Fund and all other Funds and a Cash Statement for December. A review of the year will primarily focus on the City's operating funds: the General Fund, Utilities Fund and the Refuse Fund.

The monthly reports provide a brief snapshot of ongoing financial activity. These unaudited financial statements present a comparison of monthly and year-to-date activity to the budget. As with all monthly financial statements, these are cash-based statements and are presented as unaudited. During the next few months as the City prepares for the FY 2011 Audit, monies are received that will be recorded back to the 2011 Fiscal Year and there are revenues and expenses that are reversed from 2011. There is still much work to be done in the next few months, however, these preliminary financials present a brief snapshot of where the City may end for 2011.

2011 Year in Recap – General Fund & Some Brief Comments on Other Funds:

- The FY 2011 Budget and the FY 2011 Projection data are showing that the General Fund is projected to end positively. The FY 2011 Budget was adopted with a negative \$638,664 FY 2010 Ending Fund Balance and a negative \$42,263 Ending Fund Balance for FY 2011. Following the 2010 Audit, the Audited Fund Balance for 2010 is a negative \$237,724. *As discussed during the FY 2012 Budget process, the projections reflect a surplus in FY 2011 of \$569,467 with an approximate ending FY 2011 Fund Balance of \$331,743 (this is an unaudited number).*
- **Year to Date Revenues in the General Fund are \$26,047,573. Budgeted Revenues in the General Fund are \$25,274,348 or \$773,225 in excess of Budget.** It is important to note, that the City will continue to receive revenues through March as receivables to the 2011 year. This data will change as we work on the Audit. Also note, the City Council amended the FY 2011 Budget to reflect the addition of the \$2,750 Tobacco Grant.
- **Year-to-Date Expenditures in the General Fund are \$24,472,139. Budgeted Expenditures in the General Fund are \$24,573,047 or \$100,908 under Budget.** It is important to note, that there are two remaining Accounts Payable check runs and that there is audit work ongoing and this data will be modified as the Audit approaches. Also

note, the City Council amended the FY 2011 Budget to reflect a reduction of Police Department of \$102,123.

- **Property Taxes:** The 2nd Installment of Property Taxes continues to flow in and the 2010 Property Tax Levy should be completely recorded in January. At this point in time, it looks like the City will receive between 100%-101% of the Tax Levy. Typically it's 103% the Tax Levy; however, last year it was 99.3%.
- **Income Tax is \$1,915,788 for the year-to-date**, which is better than expected for 2011. This tax is dependent on the Illinois economy and local conditions and varies from month-to-month. NOTE: Income tax cash payments from the State of Illinois typically lag about one month. As reported previously, this lag is trending from three to five months due to the State of Illinois' cash flow issues. The current income tax receivable is lagging by five months from the State of Illinois and now equals \$736,387.
- **With the installation of WOW Cable, WOW Cable Franchise Fees** are starting to be received quarterly in 2011.
- **Chase Bank's Fee in Lieu of Sales Tax** is \$7,000 and was received in October.
- **Grants** – the City has received a number of grants for Police Grants and the FEMA reimbursement for the February snow storms.
- **Building Permits** are showing better than budget at \$369,888 as compared with the FY 2011 Budget \$250,000.
- **Red Light Enforcement Fines** are trending better than originally thought at the beginning of the year. In December, the fines were \$49,969. This is also due to all lights on again (Algonquin was off during the construction).
- **Utilities Fund:** If we review strictly the billable services in the Utilities Fund for these services, these are on target – **water is 99% of budget, sewer is 98% of budget, and stormwater is 100% of budget.** The IEPA loan of \$3.0 million is reflected in the FY 2011 Adopted Budget thereby throwing off the actual-to-date revenues and expenditures.
- **Refuse Fund:** Revenues for the Fund are on target and expenditures are showing at 88% of Budget.
- **Motor Fuel Tax Fund:** The City received \$106,847 from the State of Illinois' capital program. This money was not included in the FY 2011 Budget as the City was not certain if the funds would be received. The City is showing 2% under budget as planned for the Motor Fuel Tax funds from the State of Illinois due to the Census loss of 2%. Motor Fuel Tax revenues received are \$612,386 as compared with the FY 2011 Budget of \$624,000. We should also mention that the City received notification from the State of Illinois that Rolling Meadows is a community that will be phased out from the "High Growth" dollars that equate to about \$7,000 in FY 2012 and FY 2013.

- **TIF #1 Kirchoff and Meadow:** TIF #1 received more TIF dollars than previously anticipated - \$154,606 actual as compared with FY 2011 \$65,000 Budget.
- **TIF #2 Algonquin & Route 53:** TIF #2 received more TIF dollars than previously anticipated - \$56,000 actual as compared with FY 2011 \$25,000 Budget.
- **Cash & Investments (Unaudited):** The City's cash position at December 31, 2011 shows \$5,853,655 available to pay salaries and expenses. As mentioned before, the 2011 year is the 1st one in several years (since 2007), that the City did not have to borrow money in the short term.

CITY OF ROLLING MEADOWS

STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS (UNAUDITED)

For the Period Ending 11/30/11

CASH BASIS

	November	YTD	% of		% of	
			Actual	Total	YTD Actual to Budget	2011 Budget
GENERAL FUND (01)						
<i>Revenues</i>						
Local Taxes						
Property Taxes	2,626,304	9,437,140	110.4%	8,546,134	111.1%	8,495,134
Municipal Sales Tax	245,951	2,646,979	94.2%	2,811,040	95.4%	2,775,000
Home Rule Sales Tax	175,941	1,893,508	97.2%	1,948,067	98.1%	1,930,000
Electric Utility Tax	96,094	1,219,617	91.9%	1,327,036	91.9%	1,327,036
Hotel Tax	24,655	294,776	101.2%	291,347	103.4%	285,000
Food and Beverage Tax	95,704	1,121,281	90.9%	1,233,605	92.7%	1,210,000
Real Estate Transfer Tax	7,853	116,933	68.8%	170,000	73.1%	160,000
Cable Franchise Fees	66,650	268,702	104.6%	256,961	104.6%	256,961
Telecommunications Tax	154,577	1,690,280	93.9%	1,799,315	94.3%	1,792,000
Fee in Lieu of Sales Tax (Chase)	0	7,000	0.0%	0	100.0%	7,000
Total Taxes	3,493,730	18,696,216	101.7%	18,383,505	102.5%	18,238,131
Intergovernmental						
State Income Tax	186,358	1,922,378	104.7%	1,835,840	106.8%	1,800,000
Local Use Tax	29,826	337,052	112.7%	299,084	114.3%	295,000
Personal Property Replacement Tax	0	185,316	120.0%	154,485	109.5%	169,250
Grants - (1)	5,554	112,407	100.0%	18,750	131.3%	85,583
Other Intergovernmental (2)	0	0	0.0%	4,000	0.0%	4,000
Total Intergovernmental	221,738	2,557,152	110.6%	2,312,159	108.6%	2,353,833
Licenses and Permits						
Building Permits	23,450	328,690	131.5%	250,000	131.5%	250,000
Business Licenses	901	261,611	98.7%	265,000	100.6%	260,000
Chauffeur/Taxi Licenses	100	4,002	0.0%	0	100.1%	4,000
Licenses	455	260,821	114.1%	228,517	108.7%	240,000
Other Permits/Licenses	350	138,366	155.3%	89,080	100.8%	137,289
Total Licenses & Permits	25,256	993,490	119.3%	832,597	111.5%	891,289
Charges for Services						
Chargebacks	85,406	939,467	91.7%	1,024,873	91.7%	1,024,873
Library Chargeback	3,068	33,745	91.7%	36,813	91.7%	36,813
Ambulance Fees	28,355	434,613	82.8%	525,000	86.9%	500,000
Police Special Detail	6,819	88,991	89.0%	100,000	70.0%	127,153
School Liaison Fees	18,463	165,405	96.2%	171,919	90.2%	183,359
Other Charges	555	31,217	277.1%	11,266	100.7%	31,000
Total Charges for Services	142,667	1,693,438	90.6%	1,869,871	89.0%	1,903,198
Fines and Forfeits						
Circuit Court Fines	5,162	108,530	72.4%	150,000	108.5%	100,000
Traffic/Compliance Fines	23,941	225,543	141.0%	160,000	134.3%	168,000
DUI Fines	0	9,563	95.6%	10,000	95.6%	10,000
Adjudication Fines	2,250	73,532	100.0%	30,000	105.0%	70,000
Red Light Enforcement Fines	43,414	412,191	91.6%	450,000	104.1%	396,000
Other Fines	11,933	178,961	122.0%	146,645	118.3%	151,300
Total Fines and Forfeits	86,700	1,008,320	106.5%	946,645	112.6%	895,300
Investment Earnings	518	7,686	307.5%	2,500	307.5%	2,500
Miscellaneous/Other Financing Sources						
Rental Income	3,061	443,594	103.0%	430,638	147.6%	300,638
Community Events Revenue	0	0	0.0%	28,500	0.0%	0
Miscellaneous Income	4,248	12,176	62.4%	19,500	179.1%	6,800
Reimbursements	205	26,686	41.4%	64,475	106.7%	25,000
Sale of Property/Fixed Assets	0	1,672	334.5%	500	334.5%	500
Transfers in - Police & Fire Pension	0	0	0.0%	250,000	0.0%	250,000
Transfers In from Asset Seizure Fund	0	87,400	65.5%	133,458	100.0%	87,400
IPBC Surplus	0	100,000	0.0%	0	100.0%	100,000
IRMA Surplus	0	100,000	0.0%	0	100.0%	100,000
Total Miscellaneous	7,514	771,529	83.2%	927,071	88.6%	870,338
Total Revenues and Transfers	3,978,123	25,727,831	101.8%	25,274,348	102.3%	25,154,589

November Income Statement Notes:

Monthly Target/Notes: 91.7%

1st Installment of Property Taxes in Feb-Sept
2nd Installment Oct 2011-Jan 2012

Received quarterly/WOW is now paying

Chase Bank - Annual Fee (October)

July Income Tax - Received in November

Police grants/Tobacco grant/FEMA Grant
(1) Amended Budget to reflect \$2,750 for
Tobacco Grant/Received earlier this year
(2) \$4,000 Intergovernmental Revenue

Building Permits are up
2011 Bus. Licenses billed - Jan to Oct
New line item/previously in Business Lic.
Licenses: Liquor; Dog; Rental Dwelling

Northrop discontinued special detail
special detail expenditure reduction, too
Other: Report Duplication; Intergovt Rebate
Special Service

Less tickets through Circuit Court
More tickets through adjudication

Red Light Fines trending better

\$130,000 reserved for LAMAR Billboard
No active work on foundation yet
Credit Card Rewards redeemed \$2,700
MABAS Training Reimbursements

Transfers - after the 2nd installment of PTAX
Direct funds used for personnel costs

IPBC Cash Reserves/Deposited/FEB
IRMA Cash Reserves/Deposited/FEB

CITY OF ROLLING MEADOWS

STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS (UNAUDITED)

For the Period Ending 11/30/11

CASH BASIS

	November	YTD	% of		% of	
			Actual	Total	YTD Actual to Budget	2011 Budget
<i>Expenditures</i>						
General Government	55,158	846,302	76.1%	1,112,503	83.8%	1,010,398
Salaries	35,495	501,470	82.4%	608,799	90.3%	555,625
Benefits	11,256	167,455	81.9%	204,525	90.0%	186,087
Contractual Services	8,408	138,610	59.2%	233,954	65.3%	212,186
Supplies	0	38,767	59.4%	65,225	68.6%	56,500
Finance	23,259	285,076	64.3%	443,341	89.0%	320,433
Salaries	13,333	153,333	59.5%	257,596	88.5%	173,333
Benefits	6,133	69,357	60.8%	113,991	90.1%	77,006
Contractual Services	3,812	61,429	86.8%	70,754	88.9%	69,094
Supplies	(18)	957	95.7%	1,000	95.7%	1,000
Police	1,243,871	9,435,585	94.0%	10,042,706	91.4%	10,323,476
Salaries	407,930	4,882,828	93.4%	5,228,142	90.0%	5,424,831
Overtime	24,603	268,293	74.0%	362,550	70.0%	383,250
Benefits	114,742	1,344,240	92.9%	1,447,628	88.6%	1,517,322
Benefits Police-Pension Contribution	632,843	2,233,186	103.2%	2,164,222	103.2%	2,164,222
Contractual Services	59,349	638,554	83.9%	760,648	84.7%	754,335
Supplies	4,404	68,484	86.1%	79,516	86.1%	79,516
Fire	1,086,393	7,568,566	91.5%	8,273,513	91.6%	8,266,297
Salaries	318,857	3,662,273	86.4%	4,240,621	93.2%	3,930,340
Overtime	29,573	285,473	123.1%	231,890	50.6%	564,062
Benefits	66,340	784,621	89.5%	876,567	88.7%	884,594
Benefits-Fire Pension Contribution	623,797	2,207,711	103.4%	2,135,832	103.4%	2,135,832
Contractual Services	47,016	552,943	81.3%	680,364	83.6%	661,568
Supplies	810	75,545	69.8%	108,239	84.0%	89,901
Community Development Department	99,891	1,073,618	85.3%	1,258,366	86.2%	1,245,643
Salaries	58,251	669,310	87.9%	761,836	88.5%	755,913
Benefits	24,408	280,678	91.0%	308,371	90.0%	311,957
Contractual Services	16,681	121,493	68.3%	177,751	71.2%	170,743
Supplies	550	2,138	20.5%	10,408	30.4%	7,030
Information Technology	21,542	301,451	88.6%	340,181	88.1%	342,206
Salaries	13,784	158,218	88.4%	178,974	88.4%	178,894
Benefits	5,056	62,694	95.5%	65,675	91.7%	68,391
Contractual Services *	2,119	66,687	91.0%	73,282	91.8%	72,671
Supplies	582	13,853	62.3%	22,250	62.3%	22,250
Public Works	173,331	2,160,462	86.3%	2,504,172	87.7%	2,464,474
Salaries	99,461	1,243,055	87.0%	1,428,763	89.8%	1,384,625
Overtime	236	67,605	69.0%	98,000	68.3%	99,000
Benefits	50,020	627,893	89.9%	698,206	88.8%	707,421
Contractual Services	21,898	207,406	80.7%	257,003	81.2%	255,578
Supplies	1,717	14,502	65.3%	22,200	81.2%	17,850
Health, Welfare & Culture	82	18,417	42.6%	43,230	0.0%	24,680
Admin Overhead & Transfers Out	10,562	404,738	72.9%	555,062	0.0%	587,515
Total Expenditures and Transfers	2,714,089	22,094,216	89.9%	24,573,074	89.9%	24,585,122
Surplus (Deficit)	1,264,033	3,633,615		701,274		569,467

November Income Statement Notes:

Monthly Target/Notes: 91.7%

* Annual phone system maintenance &
* Annual accounting software maintenance

OT due to snow and ice storms

Caution note: This includes 2010 revenue accruals to be reversed during the Audit process.

GENERAL FUND SUMMARY		FY 2011	FY 2011
		Budget	Preliminary Projection
12/31/10 AUDITED FUND BALANCE	(237,724)		(237,724)
Add: Surplus (Deficit)	701,274		569,467
12/31/11 UNAUDITED FUND BALANCE	463,550		331,743

FY 2011 Budget Amendments:

Add Tobacco Grant \$2,750
Police Expenses Reduced \$102,123

NOTES:

The FY 2011 Budget was adopted with a negative \$638,664 FY 2010 Ending Fund Balance and a negative \$42,263 Ending Fund Balance for FY 2011. Following the 2010 Audit, the Audited Fund Balance for 2010 is a negative \$237,724. The Budget reflects two budget amendments.

CASH AND INVESTMENT SUMMARY - as of December 31, 2011

UNAUDITED

	CASH				TOTAL
	Charter One	Lockbox	IL Funds	IMET	
General Fund					
01 - General	(4,773,941)	-	2,127,002	2,485,449	(161,490)
Special Revenue Funds					
03 - Motor Fuel Tax	10,463	-	-	194,872	205,335
04 - E911	(736,862)	-	443,796	-	(293,066)
40 - Enhanced DUI Enforcement	-	-	-	-	-
<i>(Note: DUI Fund was closed in 2011 after the completion of the City's audit with a transfer from the General Fund)</i>					
Debt Service Fund					
47 - Debt Service	476,625	-	-	-	476,625
Capital Funds					
18 - TIF #1	623,681	-	-	-	623,681
37 - TIF #2	(905,825)	-	-	-	(905,825)
50 - TIF #3	(137,488)	-	-	-	(137,488)
41 - Transit Oriented Development	394,257	-	-	-	394,257
82 - Plum Grove Road	(49,967)	-	-	-	(49,967)
61 - Local Road Improvement	116,509	-	(124,467)	-	(7,958)
83 - Fire Station	-	-	-	-	-
<i>(Note: Fire Station fund was closed in 2011 after the completion of the City's audit. \$437,970 was transferred to Local Roads and \$610,243 Debt Service)</i>					
Enterprise Funds					
20 - Utilities	2,925,186	666,553	-	-	3,591,739
16 - Refuse	373,743	-	-	-	373,743
Internal Service					
14 - Municipal Garage	47,230	-	-	-	47,230
25 - Vehicle Replacement	677,958	-	-	-	677,958
33 - Building and Land	22,000	-	-	-	22,000
23 - Liability	128,662	-	101,856	50,291	280,809
45 - Health Insurance	313,741	-	-	402,331	716,072
Total Cash Available to City	(494,028)	666,553	2,548,187	3,132,943	5,853,655
Distribution %:	-8.44%	11.39%	43.53%	53.52%	100.00%
Other Funds					
08 - Escrow	150,320	-	-	-	150,320
26 - Foreign Fire Insurance	43,074	-	-	-	43,074
17 - Asset Seizure	481,899	-	-	-	481,899
Total Cash Across All Funds	181,264	666,553	2,548,187	3,132,943	6,528,947

CITY OF ROLLING MEADOWS

STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS (UNAUDITED)

For the Period Ending 12/31/11

CASH BASIS

	December	YTD	% of YTD Actual to	2011	% of YTD Actual to	2011	
	Actual	Total	Budget	Budget	Projection	Preliminary Projection	
GENERAL FUND (01)							
<i>Revenues</i>							
Local Taxes							December Income Statement Notes:
Property Taxes	126,439	8,495,134	99.4%	8,546,134	100.0%	8,495,134	Monthly Target/Notes: 100.0%
Municipal Sales Tax	236,761	2,883,740	102.6%	2,811,040	103.9%	2,775,000	1st Installment of Property Taxes in Feb-Sept
Home Rule Sales Tax	169,652	2,032,135	104.3%	1,948,067	105.3%	1,930,000	2nd Installment Oct 2011-Jan 2012
Electric Utility Tax	77,486	1,297,104	97.7%	1,327,036	97.7%	1,327,036	
Hotel Tax	31,133	325,909	111.9%	291,347	114.4%	285,000	
Food and Beverage Tax	95,243	1,216,524	98.6%	1,233,605	100.5%	1,210,000	
Real Estate Transfer Tax	36,755	153,688	90.4%	170,000	96.1%	160,000	
Cable Franchise Fees	0	268,702	104.6%	256,961	104.6%	256,961	Received quarterly/WOW is now paying
Telecommunications Tax	158,064	1,848,343	102.7%	1,799,315	103.1%	1,792,000	Chase Bank - Annual Fee (October)
Fee in Lieu of Sales Tax (Chase)	0	7,000	0.0%	0	100.0%	7,000	
Total Taxes	931,533	18,528,279	100.8%	18,383,505	101.6%	18,238,131	
Intergovernmental							
State Income Tax	128,209	1,915,788	104.4%	1,835,840	106.4%	1,800,000	July Income Tax - Received in November
Local Use Tax	22,621	298,050	99.7%	299,084	101.0%	295,000	
Personal Property Replacement Tax	8,209	170,832	110.6%	154,485	100.9%	169,250	
Grants - (1)	1,734	114,141	100.0%	18,750	133.4%	85,583	Police grants/Tobacco grant/FEMA Grant
Other Intergovernmental (2)	0	0	0.0%	4,000	0.0%	4,000	(1) Amended Budget to reflect \$2,750 for Tobacco Grant/Received earlier this year
Total Intergovernmental	160,773	2,498,811	108.1%	2,312,159	106.2%	2,353,833	(2) \$4,000 Intergovernmental Revenue
Licenses and Permits							
Building Permits	41,199	369,888	148.0%	250,000	148.0%	250,000	Building Permits are up
Business Licenses	3,714	265,325	100.1%	265,000	102.0%	260,000	2011 Bus. Licenses billed - Jan to Oct
Chauffeur/Taxi Licenses	1,300	5,302	0.0%	0	132.6%	4,000	New line item/previously in Business Lic.
Licenses	320	261,141	114.3%	228,517	108.8%	240,000	Licenses: Liquor; Dog; Rental Dwelling
Other Permits/Licenses	9,015	147,381	165.4%	89,080	107.4%	137,289	
Total Licenses & Permits	55,548	1,049,037	126.0%	832,597	117.7%	891,289	
Charges for Services							
Chargebacks	85,406	1,024,873	100.0%	1,024,873	100.0%	1,024,873	
Library Chargeback	3,068	36,813	100.0%	36,813	100.0%	36,813	
Ambulance Fees	25,349	459,963	87.6%	525,000	92.0%	500,000	
Police Special Detail	5,420	94,411	94.4%	100,000	74.2%	127,153	Northrop discontinued special detail
School Liaison Fees	18,463	183,868	107.0%	171,919	100.3%	183,359	special detail expenditure reduction, too
Other Charges	270	31,487	279.5%	11,266	101.6%	31,000	Other: Report Duplication; Intergovt Rebate
Total Charges for Services	137,977	1,831,414	97.9%	1,869,871	96.2%	1,903,198	Special Service
Fines and Forfeits							
Circuit Court Fines	6,435	114,966	76.6%	150,000	115.0%	100,000	Less tickets through Circuit Court
Traffic/Compliance Fines	18,344	243,887	152.4%	160,000	145.2%	168,000	More tickets through adjudication
DUI Fines	834	10,397	104.0%	10,000	104.0%	10,000	
Adjudication Fines	1,900	75,432	100.0%	30,000	107.8%	70,000	
Red Light Enforcement Fines	49,969	462,161	102.7%	450,000	116.7%	396,000	Red Light Fines trending better
Other Fines	14,220	193,181	131.7%	146,645	127.7%	151,300	
Total Fines and Forfeits	91,703	1,100,023	116.2%	946,645	122.9%	895,300	
Investment Earnings	134	7,821	312.8%	2,500	312.8%	2,500	
Miscellaneous/Other Financing Sources							
Rental Income	3,061	446,655	103.7%	430,638	148.6%	300,638	\$130,000 reserved for LAMAR Billboard
Community Events Revenue	0	0	0.0%	28,500	0.0%	0	No active work on foundation yet
Miscellaneous Income	3,080	15,257	78.2%	19,500	224.4%	6,800	Credit Card Rewards redeemed \$2,700
Reimbursements	4,518	31,204	48.4%	64,475	124.8%	25,000	MABAS Training Reimbursements
Sale of Property/Fixed Assets	0	1,672	334.5%	500	334.5%	500	
Transfers in - Police & Fire Pension	250,000	250,000	0.0%	250,000	100.0%	250,000	Transfers - after the 2nd installment of PTAX
Transfers In from Asset Seizure Fund	0	87,400	65.5%	133,458	100.0%	87,400	Direct funds used for personnel costs
IPBC Surplus	0	100,000	0.0%	0	100.0%	100,000	IPBC Cash Reserves/Deposited/FEB
IRMA Surplus	0	100,000	0.0%	0	100.0%	100,000	IRMA Cash Reserves/Deposited/FEB
Total Miscellaneous	260,659	1,032,189	111.3%	927,071	118.6%	870,338	
Total Revenues and Transfers	1,638,326	26,047,573	103.1%	25,274,348	103.5%	25,154,589	

CITY OF ROLLING MEADOWS

STATEMENT OF REVENUES, EXPENDITURES AND TRANSFERS (UNAUDITED)

For the Period Ending 12/31/11

CASH BASIS

	December	YTD	% of YTD Actual to	2011	% of YTD Actual to	2011
	Actual	Total	Budget	Budget	Projection	Preliminary Projection
<i>Expenditures</i>						
General Government	92,228	938,530	84.4%	1,112,503	92.9%	1,010,398
Salaries	55,832	557,302	91.5%	608,799	100.3%	555,625
Benefits	18,334	185,789	90.8%	204,525	99.8%	186,087
Contractual Services	14,881	153,490	65.6%	233,954	72.3%	212,186
Supplies	3,182	41,949	64.3%	65,225	74.2%	56,500
Finance	28,752	313,828	70.8%	443,341	97.9%	320,433
Salaries	20,000	173,333	67.3%	257,596	100.0%	173,333
Benefits	6,579	75,936	66.6%	113,991	98.6%	77,006
Contractual Services	2,173	63,602	89.9%	70,754	92.1%	69,094
Supplies	0	957	95.7%	1,000	95.7%	1,000
Police	935,127	10,370,712	103.3%	10,042,706	100.5%	10,323,476
Salaries	591,928	5,474,755	104.7%	5,228,142	100.9%	5,424,831
Overtime	28,429	296,721	81.8%	362,550	77.4%	383,250
Benefits	96,059	1,615,750	111.6%	1,447,628	106.5%	1,517,322
Benefits Police-Pension Contribution	155,774	2,213,509	102.3%	2,164,222	102.3%	2,164,222
Contractual Services	56,587	695,141	91.4%	760,648	92.2%	754,335
Supplies	6,352	74,836	94.1%	79,516	94.1%	79,516
Fire	808,740	8,377,306	101.3%	8,273,513	101.3%	8,266,297
Salaries	519,004	4,181,277	98.6%	4,240,621	106.4%	3,930,340
Overtime	12,660	298,134	128.6%	231,890	52.9%	564,062
Benefits	56,689	1,020,521	116.4%	876,567	115.4%	884,594
Benefits-Fire Pension Contribution	155,307	2,183,807	102.2%	2,135,832	102.2%	2,135,832
Contractual Services	60,769	612,563	90.0%	680,364	92.6%	661,568
Supplies	4,311	81,006	74.8%	108,239	90.1%	89,901
Community Development Department	162,362	1,235,980	98.2%	1,258,366	99.2%	1,245,643
Salaries	87,239	756,549	99.3%	761,836	100.1%	755,913
Benefits	25,592	306,270	99.3%	308,371	98.2%	311,957
Contractual Services	48,577	170,070	95.7%	177,751	99.6%	170,743
Supplies	954	3,092	29.7%	10,408	44.0%	7,030
Information Technology	30,244	331,695	97.5%	340,181	96.9%	342,206
Salaries	20,676	178,894	100.0%	178,974	100.0%	178,894
Benefits	5,937	68,632	104.5%	65,675	100.4%	68,391
Contractual Services *	1,838	68,525	93.5%	73,282	94.3%	72,671
Supplies	1,792	15,645	70.3%	22,250	70.3%	22,250
Public Works	248,006	2,408,469	96.2%	2,504,172	97.7%	2,464,474
Salaries	162,660	1,405,715	98.4%	1,428,763	101.5%	1,384,625
Overtime	4,835	72,440	73.9%	98,000	73.2%	99,000
Benefits	54,243	682,136	97.7%	698,206	96.4%	707,421
Contractual Services	23,908	231,315	90.0%	257,003	90.5%	255,578
Supplies	2,360	16,863	76.0%	22,200	94.5%	17,850
Health, Welfare & Culture	1,657	20,074	46.4%	43,230	0.0%	24,680
Admin Overhead & Transfers Out	70,806	475,544	85.7%	555,062	0.0%	587,515
Total Expenditures and Transfers	2,377,923	24,472,139	99.6%	24,573,074	99.5%	24,585,122
Surplus (Deficit)	(739,597)	1,575,434		701,274		569,467

December Income Statement Notes:
Monthly Target/Notes: 100.0%

* Annual phone system maintenance &
* Annual accounting software maintenance

OT due to snow and ice storms

Caution note: This is UNAUDITED & includes some 2010 revenues to be reversed during Audit process.

GENERAL FUND SUMMARY	FY 2011 Budget	FY 2011 Preliminary Projection
12/31/10 AUDITED FUND BALANCE	(237,724)	(237,724)
Add: Surplus (Deficit)	701,274	569,467
12/31/11 UNAUDITED FUND BALANCE	463,550	331,743

FY 2011 Budget Amendments:
Add Tobacco Grant \$2,750
Police Expenses Reduced \$102,123

NOTES:

The FY 2011 Budget was adopted with a negative \$638,664 FY 2010 Ending Fund Balance and a negative \$42,263 Ending Fund Balance for FY 2011. Following the 2010 Audit, the Audited Fund Balance for 2010 is a negative \$237,724. The Budget reflects two budget amendments.

REVENUES & EXPENDITURES - ALL FUNDS AT A GLANCE - As of 12/31/11

UNAUDITED MONTHLY FINANCIAL REPORT

Target 100.0%

For the period ending 12/31/11 - Cash Basis

	UNAUDITED Begin Fund Balance as Per 2011 Budget	December Revenues	YTD Revenues	Revenues Budget	% of YTD Budget	December Expenses	YTD Expenses	Expenses Budget	% of YTD Budget
General Fund									
01 - General Fund	(638,664)	1,638,326	26,047,573	25,271,598	103.1%	2,377,923	24,472,139	24,573,074	99.6%
<i>Note: The General Fund received \$100,000 and \$100,000 from IRMA and IPBC surplus deposited to cash reserves.</i>									
Special Revenue Funds									
03 - Motor Fuel Tax	1,516,419	54,376	720,485	636,500	113.2%	54,114	966,208	1,414,000	68.3%
04 - E911	(330,006)	22,795	686,987	689,000	99.7%	49,030	623,405	647,065	96.3%
40 - Enhanced DUI Enforcement	(27,290)	-	29,927	27,290	109.7%	-	-	-	0.0%
<i>(Note: DUI Fund will be closed in 2011 after the completion of the City's audit with a transfer from the General Fund)</i>									
Debt Service Funds									
47 - Debt Service	745,292	20,815	1,969,184	2,930,331	67.2%	429,240	2,889,175	2,889,175	100.0%
Capital Funds									
18 - TIF #1 Kirchoff/Meadows	722,173	-	154,606	65,250	236.9%	3,531	41,417	54,074	76.6%
37 - TIF #2 Kirchoff/Owl	(537,583)	1,213	379,437	400,000	94.9%	400,569	585,578	606,809	96.5%
50 - TIF #3 Algonquin/Route 53	(136,095)	-	56,637	25,000	100.0%	-	1,393	-	0.0%
41 - Transit Oriented Development	394,257	-	-	26,500	0.0%	-	-	25,000	0.0%
61- Local Road	394,385	123,640	1,908,738	4,223,647	45.2%	761,611	2,580,528	4,176,234	61.8%
83 - Fire Station	1,048,213	-	-	-	0.0%	-	-	-	0.0%
<i>(Note: Fire Station fund will be closed in 2011 after the completion of the City's audit. \$437,970 will be transferred to Local Roads and \$610,243 Debt Service)</i>									
Enterprise Funds									
20 - Utilities	1,340,090	583,715	7,683,075	11,057,231	69.5%	833,808	6,846,691	11,758,328	58.2%
16 - Refuse	63,306	235,683	2,528,225	2,495,046	101.3%	201,508	2,196,857	2,506,349	87.7%
Internal Service Funds									
14 - Municipal Garage	49,850	96,541	1,182,449	1,181,082	100.1%	127,742	1,186,037	1,190,222	99.6%
25 - Vehicle & Equipment Replacement	767,087	49,817	661,852	546,942	121.0%	116,170	766,157	929,760	82.4%
33 - Building and Land	(115,841)	31,523	370,842	465,600	79.6%	80,584	269,077	453,213	59.4%
23 - Liability Insurance	(79,437)	81,029	1,042,171	974,454	106.9%	6,652	784,198	852,764	92.0%
45 - Health Insurance	235,846	329,424	4,268,455	4,108,087	103.9%	353,296	4,454,875	4,170,146	106.8%
<i>Note: Liability Insurance Fund received \$50,000 deposited to cash reserves from IRMA surplus in February.</i>									
<i>Note: Health Insurance Fund received \$400,000 deposited to cash reserves from IPBC surplus in February.</i>									
Auditor Recommended Fund Closures									
82 - Plum Grove Road	(49,964)	-	-	-	0%	-	-	-	0%
<i>(Note: Plum Grove Road remains open and is waiting for reimbursement from the county and an invoice from the State of Illinois.)</i>									
Total Funds	5,362,038	3,268,897	49,690,643	55,123,558		5,795,778	48,663,735	56,246,213	